



MINUTES
Meeting of the
MENDOCINO COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

PHONE: 707-462-3664

December 19, 2023

In Person Location: 410 Jones Street, Suite C3, Ukiah Ca 95482

Join Zoom Meeting: <https://us02web.zoom.us/j/88312385081?pwd=SDcyRElPRlZlVStWTi92QlJ5YWVhNadz09>
 Meeting ID: 883 1238 5081
 Passcode: 210944

Present

*Directors: Peter Braudrick, Stephen Smith, Cathy Monroe
 Tony Orth (via Zoom)*

*Staff: Stephanie Garrabrant-Sierra, Amy Herman (via Zoom), Meagan Hynes, Seth Myrick, Chris Bartow,
 Denise Woods, Doug Turk, Adam Coleman, Jessica Reid, Ned Formaker, Marisela de Santa Anna,
 Rob Kunicki, Jake Stubberfield, Joe Scriven*

GrizzlyCorps Fellow: Genna Fudin

Public: Ryan Charland – Paragon Accounting, Andy Heath – Financial Consultant

9:00 AM to 12:00 Noon

I.	CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS: 9:09 AM
II.	ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B)) <i>Stephanie Garrabrant-Sierra requested that item 6-1 be discussed first by the financial team.</i>
III.	PUBLIC COMMENT Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).: <i>None</i>
IV.	CONSENT CALENDAR
	4-1 November 2023, Board of Directors Meeting Minutes <i>Cathy Monroe motioned to approve item 4-1, which was seconded by Peter Braudrick. Cathy Monroe and Stephen Smith voted in favor. Peter Braudrick recused himself since he was absent last meeting.</i>
	4-2 November Warrant Requests <i>Peter Braudrick motioned to approve item 4-2, which was seconded by Cathy Monroe. Peter Braudrick, Cathy Monroe, and Stephen Smith voted in favor.</i>
V.	ACTION ITEMS
	5-1 Resolution 2023-272: Approve application to CAL FIRE for Leonard Lake Forest Health Project <i>Cathy Monroe motioned to approve item 5-1, which was seconded by Peter Braudrick. Cathy Monroe, Peter Braudrick, and Stephen Smith voted in favor.</i>
	5-2 Resolution 2023-273: Approve application to CAL FIRE for Northern Mendocino Forest Health Collaborative – Phase 2 Project <i>Peter Braudrick motioned to approve item 5-2, which was seconded by Cathy Monroe. Peter Braudrick, Cathy Monroe, and Stephen Smith voted in favor.</i>
VI.	DISCUSSION ITEMS
	6-1 Quarterly Financial Report – Ryan Charland, Paragon Accounting <i>Ryan Charland and Andy Heath discussed the fiscal reports included in the board packet.</i>

	<p>6-2 NRCS Update <i>Carol Mandel will have two additions to her staff in 2024.</i></p>
	<p>6-3 Project Manager Updates</p>
	<p>6-4 Director Reports <i>The Board directed staff to update the Personnel Policies to clarify that Christmas Eve is to be recognized as an official holiday for MCRCD.</i></p>
VII.	Adjournment: 12:01 PM
	AGENDA SETTING
	<p>To request board packet information, please contact Joe Scriven at (707) 462-3664 ext 104. Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 462-3664. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.</p>
	Next MCRCD BOD meeting will be January 16, 2024, 9:00 AM to 10:30 AM