



DRAFT MINUTES
SPECIAL Meeting of the
MENDOCINO COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

PHONE: 707-462-3664

June 20, 2023

In Person Location: 410 Jones Street, Suite C3, Ukiah Ca 95482

Present

*Directors: Peter Braudrick, Cathy Monroe, Tony Orth
 Steve Smith – present via zoom*

*Staff: Stephanie Garrabrant-Sierra, Amy Herman, Katie Smith, Jessica Reid, Seth Myrick,
 Linda MacElwee, Doug Turk, Adam Coleman, Chris Bartow, Denise Woods, Joe Scriven
 NRCS: Carol Mandel, Diego Flores*

9:00 AM to 10:30 AM

I.	CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS: 9:10 AM <i>Diego Flores is serving as an intern at the NRCS office for a few months.</i>
II.	ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B)): <i>The financial reports completed by Paragon Accounting should be listed as item “6-1 Quarterly Financial Report.”</i>
III.	PUBLIC COMMENT Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).: <i>None</i>
IV.	CONSENT CALENDAR
	4-1 May 2023, Board of Directors Meeting Minutes <i>Cathy Monroe motioned to approve the May 2023 meeting minutes, which was seconded by Tony Orth. Cathy Monroe, Tony Orth, and Peter Braudrick voted in favor.</i>
	4-2 May Warrant Requests <i>Cathy Monroe motioned to approve the May Warrant Requests, which was seconded by Tony Orth. Cathy Monroe, Tony Orth, and Peter Braudrick voted in favor. Chair, Peter Braudrick made note of certain companies receiving repeat business from the RCD and asked that staff ensure that projects go out to bid so that local firms are getting a chance to work on RCD projects. The rest of the Board concurred. Staff assured the board that appropriate contracting laws were being adhered to.</i>
V.	ACTION ITEMS
	5-1 Policy Against Harassment, Discrimination, and Retaliation <i>Cathy Monroe motioned to approve the Policy, which was seconded by Tony Orth. Cathy Monroe, Tony Orth, and Peter Braudrick voted in favor.</i>
	5-2 Resolution 2023-269: Additional signers on accounts at Redwood Credit Union <i>Tony Orth motioned to adopt Resolution 2023-269, which was seconded by Cathy Monroe. Tony Orth, Cathy Monroe, and Peter Braudrick voted in favor.</i>
VI.	DISCUSSION ITEMS
	6-1 Quarterly Financial Report <i>Amy Herman presented a quarterly financial report for 1/1/23 – 3/31/23.</i>
	6-2 NRCS Update <i>Carol Mandel introduced Diego Flores, who will be serving as an intern with the Ukiah NRCS office for a few months. Carol has been working on approved applications and getting them to the contract phase. This round will provide almost \$1,000,000 to 35 contracts.</i>

	<p>6-3 MCRCD Northern Spotted Owl Policy: Presentation <i>Doug Turk provided a Power Point presentation about Forest Program projects and the varied seasonal requirements to protect Northern Spotted Owls that different agencies use and asked the Board to provide policy direction on which maps to use and which timeframes to use in limiting work. Two options were presented, and Steve Smith suggested a third. The Board requested that staff continue to explore options that will help MCRCD deliver its programs and still meet legal requirements. Cathy Monroe motioned to support Option 1, which was used by NCRS, which was seconded by Tony Orth. Cathy Monroe, Tony Orth, and Peter Braudrick voted in favor.</i></p>
	<p>6-4 Land stewardship of property at 7501 Hearst Road, Willits <i>Chris Bartow described the property and recent history at 7501 Hearst Road and the potential seizure of the parcel by the State. MCRCD was contacted by CDFW to determine the interest in ownership and long-term management of the property.</i> <i>The Board directed staff to draft and submit a proposal to CDFW expressing MCRCD's interest in the property as potential open space for use by the public.</i></p>
	<p>6-5 Project Manager Updates: <i>None</i></p>
	<p>6-6 Director Reports: <i>None</i></p>
VII.	Adjournment: 11:26 AM
	AGENDA SETTING
	<p>To request board packet information, please contact Joe Scriven at (707) 462-3664 ext 104. Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 462-3664. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.</p>
	Next MCRCD BOD meeting will be July 18, 2023, 9:00 AM to 12:00 PM