



**MINUTES**  
**SPECIAL Meeting of the**  
**MENDOCINO COUNTY RESOURCE CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS**

**PHONE: 707-462-3664**

**February 21, 2023**

**In Person Location: 410 Jones Street, Suite C-3, Ukiah**

IN COMPLIANCE WITH ASSEMBLY BILL 361, THIS MEETING CAN BE VIEWED LIVE VIA ZOOM.

Join Zoom Meeting

<https://us02web.zoom.us/j/88312385081?pwd=SDcyRE1PRIZ1VStWTi92Q1J5YWNadz09>

Meeting ID: 883 1238 5081

Passcode: 210944

Dial by your location: +1 669 900 6833 US (San Jose)

**Present**

*Directors: Peter Braudrick, Cathy Monroe, Steve Smith*

*Associate Directors: Jennifer Riddell*

*Staff: Stephanie Garrabrant-Sierra, Amy Herman, Deborah Edelman, Katie Smith, Jessica Reid, Seth Myrick, Linda MacElwee, Doug Turk, Adam Coleman, Tiffany Steinborn, Ellen Murphy, Joe Scriven*

*NRCS: Carol Mandel*

<b>I.</b>	<b>CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS: 9:01 AM</b>
<b>II.</b>	<b>ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B)): None</b>
<b>III.</b>	<b>PUBLIC COMMENT</b> Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)). <i>None</i>
<b>IV.</b>	<b>CONSENT CALENDAR</b> <i>Peter Braudrick motioned to approve the Consent Calendar, which was seconded by Cathy Monroe. Peter Braudrick, Cathy Monroe, and Steve Smith voted in favor.</i>
	<b>4-1</b> January 2023, Board of Directors Meeting Minutes
	<b>4-2</b> January Warrant Requests
<b>V.</b>	<b>ACTION ITEMS</b>
	<b>5-1</b> Approval of Sole Source Procurement of a Water Tank for the WCB Implementation Project at Camp Navarro by American Tank Company. <i>Cathy Monroe motioned to approve item 5-1, which was seconded by Peter Braudrick. Cathy Monroe, Peter Braudrick, and Steve Smith voted in favor.</i>
	<b>5-2</b> Discussion and Possible Board Authorization to Give Employees Who Enroll In Either Two-Party or Family Health Plans Through SDRMA a \$500 Per Month Pre-Tax Contribution Towards Health Care Coverage. <i>Peter Braudrick motioned to approve item 5-2, which was seconded by Cathy Monroe. Peter Braudrick, Cathy Monroe, and Steve Smith voted in favor.</i>
<b>VI.</b>	<b>DISCUSSION ITEMS</b>
	<b>6-1</b> NRCS Update – Carol Mandel <i>The NRCS Lakeport office is expected to be staffed by April. The Tribal Planning Conservationist position for this region may be housed in the Ukiah office. Funds from the federal Inflation Reduction Act were received by the NRCS California office to support EQIP and Air Quality programs.</i>

	<p><b>6-2</b> Review of MCRCD Fiscal Status  <i>Ryan Charland (Paragon Accounting) provided the narrative for the financial reports in the board packet. Cathy Monroe stated that the Finance Committee will meet sometime in March.</i></p>
	<p><b>6-3</b> Discussion of New Open Meeting Rules Beginning March 1, 2023  <i>Stephanie Garrabrant-Sierra explained the criteria for future remote and hybrid board meetings when the Governor's emergency declaration supporting remote meetings expires this month.</i></p>
	<p><b>6-4</b> Discussion of Commitment Letter for CAL FIRE Forest Health Grant Application in Tenmile Creek Watershed with Eel River Recovery Project  <i>Joe Scriven provided a summary of the project and how MCRCD will be involved. The Board was supportive of the project and appreciated the update.</i></p>
	<p><b>6-5</b> Discussion of MCRCD Office Space Needs  <i>Stephanie presented some office space options to consider as MCRCD increases its staff.</i></p>
	<p><b>6-6</b> Project Manager Updates</p>
	<p><b>6-7</b> Director Reports  <i>Peter Braudrick asked that the Directors read the Strategic Plan and be prepared to discuss it at the March 21 Board Meeting.</i></p>
	<p><b>6-8</b> Strategic Plan Discussion - <i>None</i></p>
	<p><b>Adjournment: 10:42 AM</b></p>
	<p style="text-align: center;"><b>AGENDA SETTING</b></p>
<b>VIII.</b>	<p>To request board packet information, please contact Joe Scriven at (707) 462-3664 ext 104.  Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 462-3664. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.</p>
	<p style="text-align: center;"><b>Next MCRCD BOD meeting will be March 21, 2023, 9:00 AM to 10:30 AM</b></p>