



**DRAFT MINUTES**  
**SPECIAL Meeting of the**  
**MENDOCINO COUNTY RESOURCE CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS**

**PHONE: 707-462-3664**

**April 18, 2023**

**In Person Location: 410 Jones Street, Suite C-3, Ukiah**

THIS MEETING CAN BE VIEWED LIVE VIA ZOOM.

Join Zoom Meeting

<https://us02web.zoom.us/j/88312385081?pwd=SDcyRE1PRIZ1VStWTi92Q1J5YWNadz09>

Meeting ID: 883 1238 5081

Passcode: 210944

Dial by your location: +1 669 900 6833 US (San Jose)

Present

*Directors: Peter Braudrick, Cathy Monroe, Steve Smith*

*Associate Directors: Tony Orth, Jenn Riddell*

*Staff: Stephanie Garrabrant-Sierra, Amy Herman, Deborah Edelman, Katie Smith, Jessica Reid, Seth Myrick, Linda MacElwee, Doug Turk, Adam Coleman, Ellen Murphy, Chris Bartow, Denise Woods, Joe Scriven*

*NRCS: Carol Mandel*

**9:00 AM to 10:30 PM**

<b>I.</b>	<b>CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS: 9:02 AM</b>
<b>II.</b>	<b>ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B)):</b> <i>None</i>
<b>III.</b>	<b>PUBLIC COMMENT</b> Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).: <i>None</i>
<b>IV.</b>	<b>CONSENT CALENDAR</b>
	<b>4-1</b> March 2023, Board of Directors Meeting Minutes <i>Beth Salomone's name was misspelled and needs to be corrected. Steve Smith motioned to approve the March 2023 meeting minutes, which was seconded by Cathy Monroe. Steve Smith, Cathy Monroe, and Peter Braudrick voted in favor.</i>
	<b>4-2</b> March Warrant Requests <i>Steve Smith motioned to approve the March Warrant Requests, which was seconded by Cathy Monroe. Steve Smith, Cathy Monroe, and Peter Braudrick voted in favor.</i>
<b>V.</b>	<b>ACTION ITEMS</b>
	<b>5-1</b> Resolution 2023-268: DOC Capacity Building Application <i>Katie Smith explained the funding application to the Department of Conservation. Cathy Monroe motioned to approve Resolution 2023-268, which was seconded by Steve Smith. Cathy Monroe, Steve Smith, and Peter Braudrick voted in favor.</i>
<b>VI.</b>	<b>DISCUSSION ITEMS</b>
	<b>6-1</b> NRCS Update <i>Carol Mandel stated that Erica Lundquist is now the District Conservationist at the NRCS office in Lake County. Carol has been focusing on contracting for EQIP projects and explained the Conservation Stewardship Program.</i>

	<p><b>6-2 Project Manager Updates</b>  <i>Deborah Edelman</i> has been introducing Denise Woods to several projects, and has been preparing for the upcoming Earth Day events.  <i>Linda MacElwee</i> mentioned the newly produced video of the 20<sup>th</sup> anniversary of the Integrated Regional Water Management Program (IRWMP) that will be aired in Sacramento soon.  <i>Seth Myrick</i> discussed the CARCD/NRCS Equity Grant, which has been extremely helpful in communicating with local tribes.  <i>Joe Scriven</i> talked about the Hazardous Tree Removal Project status, and the tight schedule for the road storm-proofing project in the Eel River watershed through a Caltrans contract.  <i>Chris Bartow</i> said this year's grazing leases are in the final review stage and that the new maintenance agreement with Caltrans has been executed. The office at the Mendocino County Museum is nicely appointed and welcoming for the public to visit.  <i>Katie Smith</i> has been working on a proposal to NRCS and DOC, among her other project management tasks.  <i>Jessica Reid</i> (GrizzlyCorps Fellow) mentioned working on permitting notifications for road storm-proofing projects and helping with the hazardous tree removal project and carbon farm plans.  <i>Ellen Murphy</i> (GrizzlyCorps Fellow) attended a workshop at the Blodgett Forest Research Station on targeted grazing in coniferous forests. Ellen works on MCRCD's social media postings, and requested input by those who have projects and stories to share.  <i>Doug Turk</i> provided an update on the North Bay Forest Improvement Program (NBFIP), a new contract with CARCD and NRCS, and the Caltrans Highway 101 project.  <i>Stephanie Garrabrant-Sierra</i> stated that the annual audit is nearly complete and expects to present it to the board at the meeting in May.</p>
	<p><b>6-3 Director Reports</b>  <i>Tony Orth</i> attended the California Transportation Committee conference in Redding, focusing on electric vehicle charging stations and rural equity. He will be attending Annual Cal Climate &amp; Energy Forum in June to represent MCRCD.   <i>Peter</i> attended the CARCD board meeting. The Director of DOC stated that available funding will be reduced in the next fiscal year. Title IX has been updated and will be available for review soon. CDFA is implementing the Beginning Farmers Assistance Program.</p>
	<p><b>6-4 Strategic Plan Discussion</b>  <i>Peter</i> would like to see a subcommittee formed, composed of a director, staff member, and member of the community, to review the plan and begin with the update. A survey should be developed for staff and directors. <i>Doug</i> mentioned a vision statement would be nice to add.  <i>Joe</i> mentioned that the timeline for the update is November 2024, so this process is not extremely urgent to complete.</p>
	<p><b>6-5 Participation in Russian River Water Forum Planning Group</b>  <i>Cathy</i> will be serving on the Planning Group, and <i>Denise Woods</i> will be her alternate.</p>
	<p><b>VII. Adjournment: 11:27 AM</b></p>
	<p style="text-align: center;"><b>AGENDA SETTING</b></p>
	<p>To request board packet information, please contact Joe Scriven at (707) 462-3664 ext 104.  Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 462-3664. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.</p>
	<p style="text-align: center;"><b>Next MCRCD BOD meeting will be May 16, 2023, 9:00 AM to 12:00 AM</b></p>