



DRAFT MINUTES
SPECIAL Meeting of the
MENDOCINO COUNTY RESOURCE CONSERVATION DISTRICT
BOARD OF DIRECTORS

PHONE: 707-462-3664

November 15, 2022

In Person Location: 410 Jones Street, Suite C-3, Ukiah

IN COMPLIANCE WITH ASSEMBLY BILL 361, THIS MEETING CAN BE VIEWED LIVE VIA ZOOM.

Join Zoom Meeting

<https://us02web.zoom.us/j/88312385081?pwd=SDcyRElPRlZlVStWTi92QlJ5YWNaZ09>

Meeting ID: 883 1238 5081

Passcode: 210944

Dial by your location: +1 669 900 6833 US (San Jose)

Present

Directors: Peter Braudrick, Cathy Monroe, Steve Smith

Associate Directors: Tony Orth

Staff: Amy Herman, Deborah Edelman, Chris Bartow, Katie Smith, Jessica Reid, Seth Myrick, Joe Scriven

NRCS: Erica Lundquist

9:00 AM to 12:00 PM

I.	CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS:
II.	ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))
III.	PUBLIC COMMENT Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
IV.	CONSENT CALENDAR
	4-1 October 25, 2022, Board of Directors Meeting Minutes <i>Cathy Monroe motioned to approve the meeting minutes from October 25, 2022, which was seconded by Steve Smith. Cathy Monroe, Steve Smith, and Peter Braudrick voted in favor.</i>
V.	ACTION ITEMS
	5-1 Board approval of Warrant Requests for October 2022 <i>Cathy Monroe motioned to approve the Warrant Requests from October 2022, which was seconded by Steve Smith. Cathy Monroe, Steve Smith, and Peter Braudrick voted in favor.</i>
	5-2 Resolution 2022-260: Teleconference Meetings <i>Cathy Monroe motioned to approve Resolution 2022-260, which was seconded by Steve Smith. Cathy Monroe, Steve Smith, and Peter Braudrick voted in favor.</i>
	5-3 Resolution 2022-261: SWRCB_TMDL II Project Director Certification <i>Cathy Monroe motioned to approve Resolution 2022-261, which was seconded by Steve Smith. Cathy Monroe, Steve Smith, and Peter Braudrick voted in favor.</i>

VI.	DISCUSSION ITEMS
	<p>6-1 NRCS Update – <i>Erica Lundquist</i> <i>The deadline for EQIP applications is December 9. They have a good pool of applicants already. Their office has two vacant positions which has added to the workload of staff. Carol Mandel will attend the CARCD annual conference.</i></p>
	<p>6-2 Presentation on status of financial reports – <i>Amy Herman</i> <i>The finance team is still working to update the project list on QuickBooks. Financial reports will be ready for board review at the January 2023 board meeting.</i></p>
	<p>6-3 Project Manager Reports and Updates <i>Deborah Edelman, Joe Scriven, Seth Myrick, Katie Smith, and Chris Bartow provided updates on their programs and projects.</i></p> <p><i>Cathy Monroe asked Joe to send a link to the sea otter recovery presentation.</i> <i>Peter Braudrick wants the board of directors to visit some projects in spring and invite a county supervisor along.</i> <i>Tony Orth recommended making a map of project locations per supervisorial district to highlight our work.</i></p>
	<p>6-4 Director Reports <i>Cathy Monroe mentioned the November 4 emergency resolution by the county that declared forest mortality to be in a dangerous state.</i></p> <p><i>Peter Braudrick has been participating in interviews for the CARCD Executive Director</i></p> <p><i>Tony Orth offered to join MCRCD’s Board of Directors if they choose to nominate him at the December 20, 2022 meeting.</i></p>
	<p>6-5 Discussion of potential date and location for annual holiday gathering <i>Date: December 20, 2022</i> <i>Board Meeting: 1:30-3:00 PM</i> <i>Potluck: 3:00 to 5:00</i> <i>Location: Ukiah Office</i> <i>Sign-up Sheet: Katie will share the Google Docs file</i></p>
	Adjournment: 11:15 am
	AGENDA SETTING
VIII.	<p>To request board packet information, please contact Joe Scriven at (707) 462-3664 ext 104. Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 462-3664. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.</p>
	Next MCRCD BOD meeting will be December 20, 2022, 1:30 to 3:00 PM