



**MINUTES**  
**Meeting of the**  
**MENDOCINO COUNTY RESOURCE CONSERVATION DISTRICT**  
**BOARD OF DIRECTORS**

PHONE: 707-462-3664

May 24, 2022

**3:00 PM to 6:00 PM**

**In Person Location:** 410 Jones Street, Suite C-3, Ukiah

Join Zoom Meeting

<https://us02web.zoom.us/j/84336458656?pwd=N2I4c3JZbW05YzlaYnNUWIINUzFXdz09>

Meeting ID: 843 3645 8656

Passcode: 287168

Dial by your location: +1 669 900 6833 US (San Jose)

**Present**

*Directors: Cathy Monroe (Chair), Peter Braudrick, Lisa Bauer*

*Associate Directors: Tony Orth, John Hansen (Treasurer)*

*Staff: Stephanie Garrabrant-Sierra, Chris Bartow, Deborah Edelman, Seth Myrick, Bryce Hutchins,  
Linda MacElwee, Joe Scriven*

*Public: Carol Mandel (NRCS), Elizabeth Salamone (RRFC)*

<b>I.</b>	<b>CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS:</b> 3:03 pm
<b>II.</b>	<b>ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))</b> <i>Cathy Monroe stated that reports from MCRCD's Project Managers will occur immediately after the Action Items, and that Discussion Items will be hosted after.</i>
<b>III.</b>	<b>PUBLIC COMMENT</b> Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)). <i>None</i>
<b>IV.</b>	<b>CONSENT CALENDAR</b>
	<b>4-1</b> April 19, 2022 Board of Directors Meeting Minutes <i>Peter Braudrick motioned to approve the April 19, 2022 meeting minutes, which was seconded by Cathy Monroe. Peter Braudrick and Cathy Monroe voted to approve.</i>
	<b>4-2</b> Designate MCRCD Executive Director and Assistant Executive Director as authorized administrators for Umpqua Bank accounts <i>Peter Braudrick motioned to approve designating MCRCD's Executive Director and Assistant Executive Director as authorized administrators for Umpqua Bank accounts, which was seconded by Cathy Monroe. Peter Braudrick and Cathy Monroe voted to approve.</i>
<b>V.</b>	<b>ACTION ITEMS</b>
	<b>5-1</b> 2022-247 Resolution: Teleconference meetings and AB-361 <i>Peter Braudrick motioned to approve Resolution 2022-247, which was seconded by Cathy Monroe. Peter Braudrick and Cathy Monroe voted to approve.</i>

	<p><b>5-2</b> 2022-248 Resolution: Approval to enter into contract with State Water Resources Control Board for <i>Peter Braudrick</i> motioned to approve Resolution 2022-248, which was seconded by <i>Cathy Monroe</i>. <i>Peter Braudrick and Cathy Monroe</i> voted to approve.</p>
	<p><b>5-3</b> 2022-249 Resolution: Approval to enter into Agreement with Caltrans for Eel River TMDL <i>Peter Braudrick</i> motioned to approve Resolution 2022-249, which was seconded by <i>Cathy Monroe</i>. <i>Peter Braudrick and Cathy Monroe</i> voted to approve.</p>
	<p><b>5-4</b> Board approval of Financial Statements for March 2022 <i>Stephanie Garrabrant-Sierra (Executive Director)</i> stated that the Financial Statements for March 2022 will be included in the quarterly review of financial statements at the June 2022 Board meeting, and will not be an action item for the Board of Directors for the May 24, 2022 meeting.</p>
	<p><b>5-5</b> Board approval of Warrant Requests for April 2022 <i>Stephanie Garrabrant-Sierra (Executive Director)</i> stated that the Warrant Requests for April 2022 will not be an action item for the Board of Directors for the May 24, 2022 meeting.</p>
<b>VI.</b>	<b>DISCUSSION ITEMS</b>
	<p><b>6-1</b> Project Manager reports and updates</p> <p><i>MCRCD'S BOARD of Directors should note that this meeting was recorded for their viewing.</i></p> <p><b>Chris Bartow – Willits Bypass Mitigation Lands Manager</b> <i>Staff have been preparing for grazing activities to commence. Monitoring preparation will be complete this week, then they will move into maintenance activities. Public tours started again this spring, and usually occur once per month. The spring bird surveys were completed using the Point Blue methodology. Marisela de Santa Anna served as the project lead.</i></p> <p><b>Seth Myrick – Sustainable Agriculture Project Manager</b> <i>Carbon Farm planning is continuing. The CDFA technical assistance contracts for HSP and SWEEP are ongoing. MCRCD helped farmers apply for over \$900,000 for 24 projects; with \$697,000 approved so far. Last month they hosted a Drought Resilience in Vineyards workshop with UCANR and UC Coop Extension. The SALC contract is nearing its end. They hosted a soil health demonstration for the Farm to School Project at Fort Bragg Middle School with NCO via a CDFA contract.</i></p> <p><b>Bryce Hutchins - Forestry Project Manager</b> <i>Ellen Murphy will join MCRCD as a GrizzlyCorps Fellow in September. Two positions have been advertised for the Forest Health and Resiliency Program, with the goal to hire someone in June to overlap with Bryce before he leaves august 31. North Bay Forest Improvement Program was awarded \$3.5 M to expand its efforts. We have assisted 7 applicants with 110 acres of planned fuel reduction; 56 acres have been completed and certified by Bryce. The North Coast Oak Woodlands RCPP – closes December 2022. The agreement with Jackson Demonstration State Forest was recently executed that provides \$250,000 for professional services on JDSF lands.</i></p>

	<p><b>Deborah Edelman – Senior Project Manager</b>  <i>Our contract with CARCD for the GRASS-C Program continues as we adapt it to our region. It will coordinate with our cannabis BMP guide. The Trinity County RCD is translating the BMP guide into Hmong. The QZ mussel monitoring season began in April. Last year there was a Harmful Algal Bloom (HAB) in Mill Creek Ponds that prevented us from monitoring substrates. We should include HABs identification in our training regimen. The Ukiah Valley Basin GSA meetings continue. Mike Webster is no longer on our board and not on the TAC, so MCRCD has no representation on that team. Deborah would like to continue to participate in the meetings, but we will need a resolution from the Board for her to attend.</i></p> <p><b>Linda MacElwee – Navarro Watershed Coordinator</b>  <i>The landowner meeting on collaborative water management has been moved to the North Fork Navarro. Recent fund raising events in Anderson Valley will be important for the Navarro River Resource Center to stay open. The SALC project is nearing an end, and will occupy the agriculture chapter when the county creates a climate action plan. Our WCB contract was recently approved. Landowners have agreed to the terms and conditions of the scope of work.</i></p> <p><b>Joe Scriven - Assistant Executive Director</b>  <i>Staffing challenges this fiscal year. Hiring staff has helped. Forecast for new Forestry Project Manager and GrizzlyCorps Fellow will help a lot. Addition of Business Manager will make a big difference. Adding another project manager to help with the Water Resources Program and Joe’s projects will be needed in the near future.</i></p> <p><b>Stephanie Garrabrant-Sierra - Executive Director</b>  <i>Finance team has been assembled and they are under contract. Quarterly financials will be produced in June. Developing the annual budget is underway, and will likely be presented to the Board in July. Interviewing for Forestry Project Manager position on June 1. The audit is still not complete. Additional requests for information have been addressed. Updated MCRCD’s holiday schedule to include: Indigenous People’s Day, add Cesar Chavez and Juneteenth as optional holidays.</i></p>
	<p><b>6-2 NRCS Update</b>  <i>Not provided.</i></p>
	<p><b>6-3 Director reports</b></p> <p><b>Tony Orth</b>  <i>There is a sales tax item on the ballot to support fire and water services in county. The board at Brooktrails Township will be drafting a letter to the Board of Supervisors.</i></p> <p><b>Beth Salomone - public comment</b>  <i>PG&amp;E filed a request for variance on how much water to release into East Fork Russian River from the Potter Valley Project. No power generation is occurring now. The water supply projections in Lake Mendocino were based upon 25 cfs diversion through the PVP. PG&amp;E’s variance calls for release of only 5 cfs into the East Fork Russian River. This will affect all Russian users except for a few pre 1914 rights holders. Curtailments of water diversions to all but the most senior water rights holders are likely to occur.</i></p>
<b>VII.</b>	<b>INFORMATIONAL ITEMS</b>
	<b>Adjournment:</b> <i>Lisa Bauer moved to adjourn the meeting at 5:28 PM</i>
	<b>AGENDA SETTING</b>
<b>VIII.</b>	To request board packet information, please contact Joe Scriven at (707) 462-3664 ext 104.

	Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 462-3664. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.
	<b>Next MCRCD BOD meeting will be June 21, 2022, 4:00 to 5:30 PM</b>

***ACTION ITEMS***

*Provide a summary of new contracts for this year fiscal to the Board.*

*Add the updated holiday schedule to next board meeting as an Action Item.*

*Identify Deborah Edelman as authorized to participate in the GSA TAC as an Action Item.*