

Mendocino County Resource Conservation District (MCRCD) Board of Directors (BOD)

The mission of the Mendocino County Resource Conservation District (MCRCD) is to conserve, protect and restore wild and working landscapes to enhance the health of the water, soil and forests in Mendocino County.

Board of Directors - Major responsibilities:

- Organizational leadership and advisement
- Promotion of the organization
- Oversight of program planning and evaluation
- Formulation and oversight of policies and procedures
- Financial management, including adoption and oversight of the annual budget
- Review of organizational and programmatic reports
- Serve as officers and contribute through committees and subcommittees
- Fundraising and outreach

Members of the board share these responsibilities while acting in the interest of MCRCD. Each member is expected to make recommendations based on his or her experience and vantage point in the community.

Meetings and time commitment:

- The Board of Directors meets the third Tuesday of every month, 9:00 a.m., at 410 Jones Street, Suite C-3, Ukiah, CA. Meetings typically last 3 hours.
- Committees and subcommittees of the board meet an average of four times per year, pending their respective work agenda.
- Board members may attend one or two special events per year, such as the California Association of Resource Conservation Districts (CARCD) annual conference. Some travel reimbursement may be provided for Directors depending on budget availability.

Expectations of board members:

- Attend and participate in meetings on a regular basis, and special events as able.
- Participate on a standing committee of the board and serve on ad-hoc subcommittees as necessary.
- Be alert to community concerns that can be addressed by MCRCD's mission, objectives, and programs.
- Help communicate and promote MCRCD's mission and programs to the community.
- Become familiar with MCRCD's finances, budget, and financial/resource needs.
- Understand the policies and procedures of MCRCD.
- Directors are required to take Ethics Training and Harassment Prevention Training every two years, and fill out a Form 700 Financial Disclosure annually.

EXPECTATIONS FOR ASSOCIATE BOARD MEMBERS

Associate members are non-voting board members that actively help the MCRCD meet its mission. Associate Directors, like full Directors, are expected to attend and participate in monthly BOD meetings (currently held the third Tuesday of every month, from 9:00 – 12:00pm at 410 Jones St. Suite C-3, Ukiah, CA).

Associate Directors should participate on board subcommittees and assist staff through consultation when needed. Subcommittee work may be related to, but not limited to the following subjects: public/political outreach, technical and educational programs, finances, personnel, policy, special topics, such as Cannabis, and administrative business.

Each Associate Director should make an effort to attend local RCD sponsored workshops, tours or watershed symposiums and generally be an ambassador for the RCD in the community.

Associates are required to take Sexual Harassment Training every two years, but because they are non-voting members which can affect the budget, they are NOT required to take the Ethic Trainings or fill out the Form 700 financial disclosure.