



MINUTES OF BOARD OF DIRECTORS MEETING

September 21, 2017

Directors Present: Mike Webster, Peter Braudrick, Dave Koball, Lisa Bauer

Directors Absent: Craig Blencowe

Associate Directors Present: Geri Hulse-Stephens

Associate Directors Absent: Cathy Monroe

Staff Present: Patricia Hickey, Joe Scriven, Patty Madigan, Kristin Cooper, Ursula Butler, Linda MacElwee, Chris Bartow, Jake Stubberfield

NRCS Staff Present: Erica Lundquist

Others Present:

I.	CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS Mike Webster calls meeting to order at 9:12am
II.	ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B)) Board will go into closed session to discuss hiring committee for executive director search. Patricia Hickey handed in her resignation letter and will resign on October 20, 2017. Patricia has accepted a position of Executive Director of the Washington Association of Conservation Districts in Olympia, WA.
III.	PUBLIC COMMENT Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
IV.	CONSENT CALENDAR 4-1 August 15, 2017 Minutes Lisa Bauer motioned to approve the Consent Calendar, Peter Braudrick seconded. Mike Webster, Lisa Bauer, Dave Koball and Peter Braudrick voted in favor, 0 nays.
V.	ACTION ITEMS
	5-1a Board Approval of Financial Statements and Warrant Request Dave Koball motioned to approve the Financial Statements and Warrant Request, Peter Braudrick seconded. Mike Webster, Lisa Bauer, Dave Koball and Peter Braudrick voted in favor, 0 nays. 5-1b Closed Session to appoint Hiring Committee Lisa Bauer volunteered to be committee chair with Peter Braudrick as associate chair. Two staff members will be selected to sit on the interview panel along with Lisa Bauer, Peter Braudrick, Dave Koball and Carol Mandel. Lisa Bauer will craft a survey for staff and board to gather information on what we need in a new executive director. Staff requested a half-day board/staff retreat in October to talk about organizational needs and potential restructuring.
	DISCUSSION ITEMS
	5-1 MCRCD New IT Consultant and IT System Upgrades Ursula Butler discussed our decision to hire an IT consultant and to upgrade our IT infrastructure.
	5-2 How to Fly a Drone Kristin Cooper and Jake Stubberfield gave a presentation on our new drone capabilities in Little Lake Valley.
	5-3 2017 Creek Clean-ups 100 participates in Ukiah; 50 in Redwood Valley.

	5-4 Marketing Climate Beneficial Agriculture
VI.	INFORMATIONAL ITEMS
	6-1 Fire Safe Council Update —Mary Mayeda 6-2 NRCS Report – Carol Mandel 6-3 Willits By-pass Update —Chris Bartow 6-4 Grant Status/Staff Reports 6-5 CARCD Conference —Peter Braudrick, Patricia Hickey
VII	ADJOURNMENT AND AGENDA SETTING
	<p>To request board packet information, please contact Ursula Butler at (707) 462-3664 ext 105.</p> <p>Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 462-3664. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.</p>