



## MINUTES OF BOARD OF DIRECTORS MEETING

January 17, 2017

**Directors Present:** Lisa Bauer, Mike Webster, Craig Blencowe, Dave Koball

**Directors Absent:** Peter Braudrick

**Associate Directors Present:** Geri Hulse-Stephens

**Associate Directors Absent:** None

**Staff Present:** Patricia Hickey, Linda MacElwee, Deborah Edelman, Joe Scriven, Chris Bartow, Mary Mayeda, Tom Schott, Jake Stubberfield, Kristin Cooper, Patty Madigan

**NRCS Staff Present:** Matt Prendergast

**Other:** Kathy Monroe

<b>I.</b>	<b>CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS</b> 9:06am
<b>II.</b>	<b>ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))</b>
<b>III.</b>	<b>PUBLIC COMMENT</b> Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
<b>IV.</b>	<b>CONSENT CALENDAR</b> 4-1 December 20, 2016 Minutes Craig Blencowe motion to approve the Consent Calendar, Mike Webster seconded. Dave Koball, Lisa Bauer, Mike Webster, and Craig Blencowe voted in favor, 0 nays.
<b>V.</b>	<b>ACTION ITEMS</b>
	<b>5-1 Board Approval of Financial Statements and Warrant Request</b> Craig Blencowe motion to approve the Consent Calendar, Lisa Bauer seconded. Lisa Bauer, Mike Webster, Dave Koball, and Craig Blencowe voted in favor, 0 nays.
	<b>5-2 Board Approval of New Personnel Policies</b> Craig Blencowe motion to approve New Personnel Policies, Lisa Bauer seconded. Lisa Bauer, Mike Webster, Dave Koball, and Craig Blencowe voted in favor, 0 nays.
	<b>5-3 Board Approval of an Updated Conflict of Interest Code</b> Craig Blencowe motion to approve the Updated Conflict of Interest Code, Mike Webster seconded. Lisa Bauer, Mike Webster, Dave Koball, and Craig Blencowe voted in favor, 0 nays.  Need to correct typos. Executive Director will include requirement to file Form 700 as part of staff job descriptions for those to whom it applies.

	<p><b>5-4 Board Approval of New Vehicle Use Policy</b>  Craig Blencowe motion to approve the New Vehicle Use Policy, Mike Webster seconded. Dave Koball, Lisa Bauer, Mike Webster, and Craig Blencowe voted in favor, 0 nays.</p> <p>Approval contingent on changing section “Use of District Vehicle” to exclude dedicated Willits Bypass Project vehicles from daily use mileage log requirements.</p>
	<p><b>5-5 Board Approval of New Volunteer Policy</b>  Mike Webster motion to approve the New Volunteer Policy, Lisa Bauer seconded. Dave Koball, Lisa Bauer, Mike Webster, and Craig Blencowe voted in favor, 0 nays.</p> <p>The purpose of this policy is to provide rules and guidance for District employees to engage the services of community volunteers for various District projects and programs.</p>
<b>VI.</b>	<b>INFORMATIONAL ITEMS</b>
	<p>6-1 <b>DOC Good Governance Requirements and funding</b>—Patricia Hickey, Peter Braudrick  6-2 <b>Groundwater Sustainability Act Update</b>—Deborah Edelman, Mike Webster  6-3 <b>Grant Awards Update</b>—Patricia Hickey  6-4 <b>NRCS Report</b> – Carol Mandel  6-5 <b>Willits By-pass Update</b>—Chris Bartow, Mary Mayeda  6-6 <b>Grant Status/Staff Reports</b></p>
<b>VII</b>	<b>ADJOURNMENT AND AGENDA SETTING</b>
	<p>Craig Blencowe motioned to adjourn at 12pm, Mike Webster seconded. Dave Koball, Lisa Bauer, Mike Webster, and Craig Blencowe voted in favor, 0 nays.</p> <p>To request board packet information, please contact Ursula Butler at (707) 462-3664 ext 105.</p> <p><b>Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 462-3664. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.</b></p>

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Board Chair

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Date