



**Mendocino County Resource Conservation District
405 South Orchard Avenue, Ukiah, CA 95482
(707) 468-9223, ext. 3, (707) 468-5278 Fax**

**MINUTES OF BOARD OF DIRECTORS MEETING
January 8, 2002**

Board Vice-Chair, Charles Crayne, called the meeting of the Mendocino County RCD Board of Directors to order at 1:10 p.m.

Directors Present: Craig Blencowe-Chair arrived at 1:30, Chuck Crayne-Vice-Chair, Mike Boer, George Bergner, and Tom Piper.

Others Present: Chamise Cubbison-District Office Manager, Tom Schott-NRCS, RCD Project Managers: Patty Madigan (Navarro), and Tim Walls (Upper Russian), and Associate Director Ann Maxwell

CONSENT CALENDAR

The consent calendar was approved upon a motion by Director Boer, seconded by Director Bergner, and passed with 4 ayes.

ADMINISTRATION

- A. Office Report - Chamise Cubbison gave a brief status report on the office activities over the past month and the recently completed Audit for FY 00/01.
- B. Expanded Annual Report Newsletter – Cubbison reported on the Expanded Annual report that is almost ready for mailing which was included in the Board Packet Mailing.

ACTION ITEMS

- A. A motion was made by Director Crayne to approve and sign the Audit Representation Letter to Randolph Scott and Co., seconded by Director Boer, and passed with 5 ayes.
- B. A motion was made by Director Crayne to approve Resolution No. 117 to enter into Agreement 01-096 with the California State Coastal Conservancy, seconded by Director Piper, and passed with 5 ayes.

PUBLIC COMMENT

A Potter Valley landowner addressed the Board about the need for local Ag Land Conservation Easement opportunities.

AGENCY/PARTNER REPORTS

USDA-NRCS District Conservationist, Tom Schott reported NRCS/RCD would be installing voicemail in the office over the next week. Schott also reported that he would be attending an Albion River watershed group meeting on Jan 16, where he has been asked to speak about watershed groups. The Russian River and Eel River EQIP workgroups will be meeting over the next month. There will be a Vineyard Water Quality course offered through Mendocino College. The Salmonid Restoration Federation Conference will be here in Ukiah at the end of February.

PROJECT REPORTS

Navarro Projects:

Patty Madigan gave a brief status report of activities since her written report. She reported that she and the Russian River Coordinator would be preparing for the Salmonid Restoration Federation Conference Poster Session. Madigan is preparing for a Jan 26 Community Meeting and Mill Creek Tour. She is also working on resubmitting several SB271 proposals for consideration under State Water Resource Control Board Prop 13. She met with Tom Schott and Julia McIver on the phone regarding the current Workplan, Budget, and how to sustain the efforts that have been started in the Navarro.

Dago Creek Restoration Project was continued to a future meeting.

Russian River:

Tim Walls reported that he has been working with Sotoyome RCD on SWRCB Prop 13 pre-proposal letters for Fish Friendly Farming and Creek Stewardship, as well as letter for possible Forsythe Creek Assessment. He is also preparing for a Forsythe Creek landowner meeting.

NEW BUSINESS AND CURRENT ISSUES

- A. Personnel/Hiring Committee Update – The Committee reported that the positions are in the process of being posted and that the Committee will continue to work towards fill them as soon as possible.
- B. Personnel Policy Review – The need for a comprehensive Personnel Policy Manual was discussed. Director Boer said he would inquire with the Farm Bureau about any assistance their programs might offer toward that end. Further discussion continued to a future meeting when more information can be gathered.
- C. Organizational Planning – The Board began reviewing Strategic Objectives and possible funding strategies utilizing other sources than the RCD has in the past. The Organizational Planning will progress over the next several meetings.

Meeting Adjourned at 5:15 p.m.



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**MINUTES OF BOARD OF DIRECTORS MEETING
February 12, 2002**

Board Chair, Craig Blencowe, called the meeting of the Mendocino County RCD Board of Directors to order at 1:10 p.m.

Directors Present: Chuck Crayne-Vice-Chair, and Tom Piper.

Others Present: Chamise Cubbison-District Office Manager, Tom Schott-NRCS, RCD Project Managers: Patty Madigan (Navarro), and Tim Walls (Upper Russian), Associate Director Ann Maxwell, Claralynn Nunemaker, Alan Mohr, Esther Baroke, and Don Perry

CONSENT CALENDAR

The consent calendar was approved upon a motion by Director Crayne, seconded by Director Piper, and passed with 3 ayes.

ADMINISTRATION

A. Office Report - Chamise Cubbison gave a brief status report on the office activities over the past month.

ACTION ITEMS

- A. The Draft Audit for 2000-2001 prepared by Randolph Scott and Company was approved upon a motion made by Director Crayne, seconded by Director Piper, and passed with 3 ayes.
- B. Director Bergner was authorized to approve submittal of Department of Water Resources Proposal for Robinson Creek/Navarro upon a motion made by Director Crayne, seconded by Director Piper, and passed with 3 ayes.
- C. Authorization to UC Cooperative Extension to use excerpts from the Handbook for Forest and Ranch Roads in educational materials being created for the public was approved subject to further approval of final copy by the MCRCB Board, upon a motion made by Director Crayne, seconded by Director Piper, and passed with 3 ayes.

PUBLIC COMMENT

Claralynn Nunemaker announced that the Forestry Institute for Teachers is accepting applications for their free weeklong training about Forestry.

AGENCY/PARTNER REPORTS

USDA-NRCS District Conservationist, Tom Schott reported that staff would be participating in the instruction for the Vineyard Water Quality course being offered through Mendocino College. Schott also reported that both the Russian and Eel River EQIP Workgroups have met to discuss EQIP practices. In addition, he indicated that USDA-NRCS is watching Farm Bill progress very closely.

PROJECT REPORTS

Navarro Projects:

Patty Madigan gave a brief status report of activities since her written report. She reported that she has been working with the RCD Office Manager to finalize the Coastal Conservancy \$112k additional funding Scope of Work and Budget. She has also been working on development of a Department of Water Resources Urban Stream Restoration proposal for Robinson Creek. There will be a Road Workshop on March 23 for Heavy Equipment Operators.

- A. Dago Creek Restoration Project – Alan Mohr of Forest, Soil, and Water made a presentation and asked for support of a Dago Creek Restoration Project and other potential projects in the vicinity. Mohr showed slides of some of the problem areas and asked that the Board provide assistance in finding funding for the projects. A motion was made by Director Crayne, and seconded by Director Piper, that the RCD Officially support finding funding for the Dago Creek Project, motion passed with 3 ayes.
- B. Nash Mill Road Project – Schott and Cubbison reported on the status of the Nash Mill Road Association's bridge installation. The RCD Board indicated their support of finalization of the project with or without the installation of the bridge, recognizing that all reasonable attempts have been made to assist the Association in obtaining financing for the bridge.

Russian River:

Tim Walls reported that he taught one night of the Vineyard Water Quality course at the College, and that the current Fish Friendly Farming class sessions are wrapping up and site visits will be taking place soon. Walls also reported that he has been working on obtaining additional funding to support his position since DFG funding does not appear that it will be made available, noting that his current grant runs out at the end of June 2002

NEW BUSINESS AND CURRENT ISSUES

- A. Personnel/Hiring Committee Update – The Committee reported that resumes have been received for the full-time position and they have been ranked. The Committee will be conducting interviews Wednesday, February 13 and Tuesday, Feb 19.
- B. CARCD Forestry, Fire and Fuels Committee Meeting – Coordinators Madigan and Walls will be hosting an informational presentation and field trip for the CARCD Forestry Fuels Committee when they meet at the Ukiah Field Office on Feb. 26 and 27.

DIRECTOR REPORTS

Director Piper reported that he has been serving on the Grading Committee charged with developing the Mendocino County Grading Ordinance and that the Committee has recently lost one of the environmental representatives.

Meeting Adjourned at 4:35 p.m.



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**MINUTES OF BOARD OF DIRECTORS MEETING
March 12, 2002**

Board Chair, Craig Blencowe, called the meeting of the Mendocino County RCD Board of Directors to order at 1:10 p.m.

Directors Present: Craig Blencowe-Chair, Chuck Crayne-Vice-Chair, Tom Piper, Mike Boer, and George Bergner.

Others Present: Chamise Cubbison-District Office Manager, Janet Olave-District Office Manager (replacing Chamise Cubbison), Tom Schott-NRCS, RCD Project Managers: Teri Jo Barber (Road Video), and Tim Walls (Upper Russian), Carolyn Remick (Permit Coordination), Associate Directors Ann Maxwell and Gordon McBride, and Contractor Evan Engbar.

CONSENT CALENDAR

The consent calendar was approved upon a motion by Director Crayne, seconded by Director Boer, and passed with 5 ayes.

ADMINISTRATION

A. Office Report - Chamise Cubbison gave a brief status report on the office activities over the past month.

ACTION ITEMS

- A. LAFCO Resolution: Motion by Director Crayne, seconded by Director Boer to vote for nominee Ranker failed to pass a vote with 2 ayes, and 2 abstentions.
- B. Resolution in support of Department of Water Resources Proposal for Robinson Creek/Navarro was approved upon a motion by Director Crayne, seconded by Director Bergner and passed with 4 ayes.
- C. Authorization of Director to approve submittal of Pacific Grassroots Salmon Initiative Russian River Proposal was approved upon a motion by Director Crayne, seconded by Director Boer, and passed with 4 ayes.

PUBLIC COMMENT

Gordon McBride has revived the rare plants manual and is working on another revision.

Fred Martin requested that the RCD expedite processing of the Holmes Ranch Road Extension Agreement with Pacific Watershed Associates to enable the contractor to begin work as soon as possible.

AGENCY/PARTNER REPORTS

USDA-NRCS District Conservationist, Tom Schott reported that hard bound copies of the Western Mendocino County Soil Survey should be available in the next few weeks. NRCS is considering possible staffing scenarios should proposed Farm Bill funding come through. Louise Owens was presented with a Gung Ho! Award for her outstanding service as Acting District Conservationist for Lake County while Len Kashuba was out on leave.

PROJECT REPORTS

Navarro Projects:

Nash Mill Road Project:

Chamise Cubbison reported for Danny Hagans that he is still working with the Road Association and Fish and Game to try to facilitate the purchase of the bridge and installation when construction is possible.

Permit Coordination:

Carolyn Remick, of Sustainable Conservation, working on the Navarro Permitting Program reviewed NRCS/RCD Conservation Practices. Regulatory Agencies involved in the practices are: NMFS, USWS, RWQCB, CEQA, Mendocino County, and the US Army Corps of Engineers. Permits are ready to sign and subsequently submit applications in hopes they will be in place for construction this summer. Vice Chair, Director Crayne made a motion authorizing the Board Chair, Craig Blencowe, to sign permits. The motion was seconded by Director Boer and passed with 5 ayes.

Russian River:

Tim Walls reported that a CARCD Landowner outreach workshop is scheduled for 6/7, but the details are not firm. He is working on putting together a Forsythe Creek Assessment team for assessing entire watershed. He also reported that the Russian River Watershed Council would like RCD sponsorship for upcoming DFG proposals. Tim will e-mail possible RRWC projects to Directors for consideration before next meeting.

Road Video:

Teri Jo Barber reports that the contract is almost up and CDF has requested a draft by the end of May. The video is in rough-cut stages and will be previewed by available board members and other interested parties on 3/20 at MCRCD. A more final version will be shown at the April RCD Board meeting.

NEW BUSINESS AND CURRENT ISSUES

- A. The International Broom Initiative-- Bill Baxter, Chief of Forest Science and Research for Jackson State Forest, presented information regarding the Broom eradication effort through biocontrols. He has received support from the Mendocino County Board of Supervisors, CDF, Mendocino County Ag Commissioner and asked for assistance from the RCD for personnel to devote a few days a week working with Congressman Mike Thompson's office in making the public aware of the invasive nature of the various brooms and gorse. Mr. Baxter is seeking grant funding to support the position and will update the RCD next month on his progress.
- B. Personnel/Hiring Committee Update – The selection was made and the RCD hired a full time District Office Manager on March 1, to replace Chamise Cubbison. The committee will remain in place to review future staffing needs regarding a part time position and the board agrees to retain Chamise through the transition period as an outside contractor to provide back up service and training as necessary.

DIRECTOR REPORTS

George Bergner attended the NACD Annual Meeting. He reports there is massive increase in conservation funding and the new buzz word in Washington is "Working Landscape" as an incentive to fund agricultural growth.

Mike Boer states California agriculture is having a tough time. No one product can now be planted as a "sure thing".

Meeting Adjourned at 4:40 p.m.



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**MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING
April 3, 2002**

Board Vice-Chair, Charles Crayne, called the special meeting of the Mendocino County RCD Board of Directors to order at 10:15 a.m.

Directors Present: Chuck Crayne-Vice-Chair, Directors Tom Piper, George Bergner, and Mike Boer. Board Chair, Craig Blencowe arrived at 10:25 a.m.

Others Present: Janet Olave-District Office Manager, Tom Schott-NRCS, RCD Project Coordinators: Patty Madigan (Navarro), and Tim Walls (Upper Russian).

CONSENT CALENDAR

A motion was made and seconded to approve the agenda – 4 ayes

ADMINISTRATION

The special planning meeting was called to update the long range plan for the Mendocino County RCD. The board reviewed the various funding sources from each of the watersheds for the next 5 years and as well as county funding. The determination is that the county may cut the budget and other outside funding sources may be necessary.

Conservation easements were discussed and Tom Schott will try to schedule Catherine Caldwell of the Dept of Conservation, Agricultural Easements to present more information at the regularly scheduled board meeting on June 11. Fee for services and workshops offering certifications are also possibilities for future funding. Discussion will resume after the June board meeting.

The meeting adjourned at 3:10 p.m.



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**MINUTES OF BOARD OF DIRECTORS MEETING
April 9, 2002**

Board Vice-Chair, Charles Crayne, called the meeting of the Mendocino County RCD Board of Directors to order at 1:00 p.m.

Directors Present: Chuck Crayne-Vice-Chair, Tom Piper, and George Bergner. Chair, Craig Blencowe arrived at 1:10. Director Mike Boer arrived at 2:55 p.m

Others Present: Janet Olave-District Office Manager, Tom Schott-NRCS, RCD Project Managers Rixanne Wehren and Linda Curry, Watershed Coordinators Patty Madigan (Navarro) and Tim Walls (Upper Russian) and Contractor Evan Engbar. Others attending: Jeff Harris, Coyote Valley Tribal Council, Dennis Slota, Mendocino Cty Water Agency, and Linda Gray, a member of the Forsythe Creek Watershed Advisory Group

CONSENT CALENDAR

The consent calendar was approved upon a motion by Director Piper, seconded by Director Bergner, and passed with 3 ayes.

Director Crayne returned the Chair to Board Chair Blencowe at 1:15

ADMINISTRATION

A. Office Report – Janet Olave gave a brief status report on the office activities over the past month.

ACTION ITEMS

- A. Randolph Scott & Company Audit Engagement Letter: Motion by Director Crayne to retain Auditors, second by Director Bergner, passed with 3 ayes.
- B. Sonoma County Water Agency – Russian River Creek Stewardship Program: Director Sponsor Piper supports proposal, motion by Director Crayne, second by Director Bergner, passed with 3 ayes.

PUBLIC COMMENT

Jeff Harris of the Coyote Valley Tribal Council gave brief report on Forsythe monitoring. Kudos to Tim Walls coordination efforts to unite landowner group may result in continued EPA funding for small tribes.

Dennis Slota is asking Board of Supervisors for a letter of support for Creek Stewardship program and expressed the need for the continued efforts of a program coordinator.

AGENCY/PARTNER REPORTS

USDA-NRCS District Conservationist, Tom Schott reported that NCRS has received 21 separate EQIP applications and they will determine geographic priorities by May 21. A team of District Conservationists are addressing the EQIP process and looking for feedback from all interested parties.

PROJECT REPORTS

Navarro Projects:

Patty Madigan reported that a heavy equipment operator workshop she coordinated with the assistance of Dean Titus and Danny Hagans was well attended and she is considering a bio-engineering workshop next. The second Navarro meeting of local stakeholders yielded a project update and a long-term strategy. That group meets again on May 20 to discuss their participation in "All Things Organic".

Russian River:

Tim reports that Tracy Livingston of Golden Rule Church Association would like cover protection for newly planted trees. The Greenfield Ranch Association planted 300 redwood trees on Eldridge Creek last weekend.

Stream Restoration Techniques:

Rixanne Wehren reports she is teaming with Teri Jo Barber, Evan Engber, and Pat Higgins in evaluating what techniques worked or didn't work in String Creek and Streeter Creek restorations. She is just getting up to speed on this project.

Mendocino GIS:

Rixanne reports she is still working on database and working with the NCRS to create consistency in naming treatment techniques. She is also having difficulties finding pictures prior to restorations for "before and after" shots. She is trying to visit and include all sites, not necessarily all projects. The benefits will include the ability to generate field work maps to pinpoint sites and label an area's problems. She recommends line items be included on future proposals to include GIS mapping.

NEW BUSINESS AND CURRENT ISSUES

- A. Tim Walls, Patty Madigan, and Linda Curry advised the board of the proposals to be submitted to the Dept of Fish and Game by May 24. Tim's proposals include: Forsythe Assessment, gully erosion on Ridgewood Ranch, invasive species removal and revegetation on McNab Creek, Upper Russian River coordination, and Streambank restoration of Forsythe Creek. Patty's proposals include: Anderson Creek Restoration, Bradford Ranch/Lower Rancheria Road Project, Holmes Ranch Road Implementation, and the Upper Rancheria Road Assessment project. Linda Curry of the Russian River Watershed Council will seek continued funding for the coordinator position.
- B. The board approved the RCD spend up to \$500 for the preparation of a short proposal for a Clean Water Celebration event scheduled this fall. Deborah Edelman will determine the focus of the event and if there are partners willing to share in the cost.

Executive Session

Report on Executive Session:

The Board conducted an exit interview with Chamise Cubbison. No action was taken.

Meeting adjourned at 5:00 p.m.



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**MINUTES OF BOARD OF DIRECTORS MEETING
May 14, 2002**

Board Vice-Chair, Charles Crayne, called the meeting of the Mendocino County RCD Board of Directors to order at 1:00 p.m.

Directors Present: Chuck Crayne-Vice-Chair, Tom Piper, and George Bergner. Chair, Craig Blencowe arrived at 1:20. Director Mike Boer was absent.

Others Present: Janet Olave-District Office Manager, Tom Schott-NRCS, Linda Curry-Russian River Watershed Council Coordinator. Others attending: Doug Simmonds of High Low Media, and Deborah Edelman, Consultant.

CONSENT CALENDAR

The consent calendar was approved upon a motion by Director Piper, seconded by Director Bergner, and passed with 3 ayes.

ADMINISTRATION

Office Report – Janet Olave gave a brief status report on the office activities over the past month and requested funds for office equipment. Upon a motion by Chairman Blencowe, second by Director Piper to approve expenditure up to \$700 for office equipment. Passed with 4 ayes.

ACTION ITEMS

- A. Motion by Director Bergner, second by Director Piper to authorize a letter of support of one year duration to be written for Sotoyome RCD to use in Fish Friendly Farming grant proposals with the final approval of Director Boer. Passed with 3 ayes.
- B. Motion by Director Piper, second by Director Bergner to authorize Adnan Kadir as a contractor under the terms set forth in the standard Personal Services Agreement to assist with the publication of the resource directory. Passed with 3 ayes.

Director Crayne returned the Chair to Board Chair Blencowe at 1:40.

- C. Motion by Director Crayne, second by Director Bergner to approve the submission of 6 of the 7 proposals presented to the board. Passed with 4 ayes.
- D. Director Piper announced a possible conflict of interest on the McNab-Bonterra Vineyards proposal and removed himself from the room. Discussion followed. On a motion by Director Crayne, second by Director Bergner, the submission of the proposal passed with 3 ayes.
- E. The Feliz Creek proposals were tabled until Tim Walls is present to discuss them.
- F. The discussion on RCD billing practices was tabled until the June meeting

PUBLIC COMMENT

No Public Comment.

PARTNER AND AGENCY REPORTS

No report from NRCS. (Tom Schott left the meeting early due to a previous commitment.)

NEW BUSINESS AND CURRENT ISSUES

- A. The board viewed the Road Video as presented by Doug Simmonds of High-Low Video. The video still requires additional editing and narrative and Doug states his goal is to have a final product in 6 weeks.
- B. Deborah Edelman presented her ideas for a Clean Water Celebration in the fall. She advised the board that she has previous commitments and cannot assume a lead role, but will assist in the planning. Deborah was asked to continue in her role while searching for a co-lead for the event.

Meeting adjourned at 5:20 p.m.



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**MINUTES OF BOARD OF DIRECTORS MEETING
June 11, 2002**

Board Chair, Craig Blencowe, called the meeting of the Mendocino County RCD Board of Directors to order at 1:15 p.m.

Directors Present: Craig Blencowe- Board Chair, Chuck Crayne-Vice Chair, Tom Piper-Director. Director George Bergner arrived at 2:00 p.m. and Director Mike Boer arrived at 2:15 p.m.

Others Present: Janet Olave-District Office Manager, Tom Schott-NRCS, Patty Madigan- Navarro Watershed Coordinator, Tim Walls-Russian River Watershed Coordinator. Others attending: Deborah Edelman, Consultant, Catherine Caldwell- DOC Project Specialist, Lisa Shanks- NCRS, Bev Wasson – RC&D, and Scott Eberly- RC&D

CONSENT CALENDAR

The consent calendar had one amendment and was approved upon a motion by Chairman Blencowe, seconded by Vice Chairman Crayne, and passed with 3 ayes.

ADMINISTRATION

Office Report – Janet Olave gave a brief status report on the office activities over the past month.

WATERSHED & SPECIAL PROJECTS REPORTS

- A. Patty Madigan gave a brief update on the activities in the Navarro. In addition to three Dept. of Fish and Game proposals, she is submitting four Adaptive Management proposals for funding also available through the Dept. of Fish and Game.
- B. Tim Walls reported on the Russian River, including a brief update on his trip to the River Network Conference and the status of proposals currently being written.
- C. Deborah Edelman presented her plan for the Clean Water Celebration. On a motion by Director Crayne, seconded by Director Piper, and passed with 5 ayes, Director Bergner was authorized to supervise the hiring of Deborah's replacement and the disbursement of funds for purchases relating to the project.

ACTION ITEMS

- A. As a result of an emergency action by Chairman Blencowe, a motion was made by Vice Chair Crayne, seconded by Director Piper to authorize invoice payments up to \$4500 including expenses for one month to Patty Madigan in the event funding from the CA State Coastal Conservancy is interrupted. Passed with 3 ayes.
- B. Tim Walls advised that he is not seeking funding for Feliz Creek due to time constraints and will submit a proposal for funding through 205J for the balance of Forsythe Creek.
- C. The discussion on RCD billing practices was tabled until the July meeting.
- D. Janet Olave will forward International Broom Initiative endorsement letters to State and Federal representatives.
- E. On a motion by Director Boer, seconded by Vice Chair Crayne, the board resolved to support the submission of the Forsythe Creek proposal for 205J funding.

PUBLIC COMMENT

No Public Comment.

PARTNER AND AGENCY REPORTS

Tom Schott reports that Bill Winchester of the Regional Water Quality Control Board approached the RCD regarding implementing a water quality monitoring contract in the Garcia River. A new Conservation Security Program provides incentive payments for environmentally sensitive people to continue their efforts in conservation. The payments are tiered based on the amount of the effort.

NEW BUSINESS AND CURRENT ISSUES

- A. Bev Wasson presented information to the board regarding RC&D's. The board will review packets of information she provided and formulate questions to be asked of Scott Eberly at a later regularly scheduled board meeting.
- B. Catherine Caldwell of the Dept. of Conservation, Conservation Easements division, presented information to the board regarding various conservation easements. That information will also be reviewed at a later regularly scheduled board meeting.

DIRECTOR REPORTS

Georger Bergner thanked Patty Madigan for writing the proposal for funding to clean up the dumpsite on his property.

Mike Boer reports he purchased property in the Garcia Watershed.

Meeting adjourned at 5:20 p.m.



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**MINUTES OF BOARD OF DIRECTORS MEETING
July 9, 2002**

Board Vice Chair, Charles Crayne, called the meeting of the Mendocino County RCD Board of Directors to order at 1:00 p.m.

Directors Present: Chuck Crayne-Vice Chair, Tom Piper-Director, and Director George Bergner

Others Present: Janet Olave-District Office Manager, Tom Schott-NRCS, Patty Madigan- Navarro Watershed Coordinator, Tim Walls-Russian River Watershed Coordinator.

CONSENT CALENDAR

The consent calendar was approved upon a motion by Vice Chairman Crayne, seconded by Director Piper, and passed with 3 ayes.

ADMINISTRATION

Office Report – Janet Olave gave a brief status report on the office activities over the past month.

WATERSHED & SPECIAL PROJECTS REPORTS

- A. Patty Madigan gave a brief update on the activities in the Navarro. She met with Coastal Conservancy Project Manager, Julia McIver to give her a program update and discuss future funding for the Navarro. There are currently 22 working projects in the Navarro. She has met with Doug Albin of the DFG regarding several adaptive management proposals.
- B. Tim Walls will be the contract manager on Feliz Creek per his coordinator responsibilities. Cal Trans will provide funds for restoration following the construction of the 101 bridge over Feliz Creek. The McNab Ranch Road assessment project now has a start date of 7/29/02.
- C. Teri Jo Barber played the latest version of the Roads Video which must be completed by 7/31/02.

ACTION ITEMS

- A. On a motion by Director Bergner, seconded by Director Piper, Director Charles Crayne was elected board chairperson for a term of one year. Passed with 3 ayes.
- B. After discussion regarding the proposed budget, on a recommendation by Board Chair Crayne, Director Piper made the motion that the watershed coordinator be paid out of the administrative account for the following year, seconded by Director Bergner, and passed with 3 ayes. The proposed budget was then accepted on a motion by Director Piper, seconded by Director Bergner and passed with 3 ayes.
- C. The discussion on RCD billing practices was tabled until there is a full quorum.
- D. The watershed coordinator funding policy discussion was tabled until the August meeting.
- E. Resolution 120 in support of the agreement with DFG and the RRWC Organizational Development passed with 3 ayes.
- F. Resolution 121 approving the application for the Anderson Creek clean up project was tabled until the board meeting has at least 4 directors present.

- G. Resolution 122 in support of the agreement with DFG and the Feliz Creek Riparian Restoration Proposal was passed with 3 ayes.
- H. The DFG Arundo Adaptive Management Proposal was approved for submission with 3 ayes.

PUBLIC COMMENT

No Public Comment.

PARTNER AND AGENCY REPORTS

Tom Schott reports the meeting with the RWQCB regarding monitoring in the Garcia River will take place on August 1st. A Garcia Landowner's meeting is scheduled for 7/13. The Erosion Control workshop for Mendocino County is tentatively scheduled for 8/26/02 at Grace Hudson Museum meeting room in the morning and the field presentation will be held at Butler Ranch. It will be a bi-lingual presentation.

NEW BUSINESS AND CURRENT ISSUES

- A. The RC&D discussion was tabled until the next meeting.
- B. Tim Anderson of the Sonoma County Water Agency did not attend. Tim Walls explained that there are 3 RCD's using the same protocols for monitoring the Russian River and the Sonoma County Water Agency is willing to supply funds for the upper Russian River monitoring effort.
- C. Conservation Easements discussion was tabled until the next meeting.

DIRECTOR REPORTS

There were no reports.

EXECUTIVE SESSION

An executive session was held with Tim Walls for his annual performance evaluation.
No action was taken.

Meeting adjourned at 5:30 p.m.



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**MINUTES OF BOARD OF DIRECTORS MEETING
August 13, 2002**

Board Chair, Charles Crayne, called the meeting of the Mendocino County RCD Board of Directors to order at 1:15 p.m.

Directors Present: Chair-Charles Crayne and Director-Craig Blencowe. Director Tom Piper arrived at 4:30 to make a quorum. No action was taken until his arrival.

Others Present: Janet Olave-District Office Manager, Tom Schott-NRCS, Patty Madigan- Navarro Watershed Coordinator, Tim Walls-Russian River Watershed Coordinator, Rixanne Wehren-Contractor, Hal Wagenet, and Tim Anderson-Sonoma County Water Agency

CONSENT CALENDAR

The consent calendar was approved after the arrival of Director Piper, upon a motion by Director Blencowe, seconded by Director Piper, and passed with 3 ayes.

ADMINISTRATION

Office Report – Janet Olave gave a brief status report on the office activities over the past month. Earlier this month, she, Tom Schott, and Teri Barber met with Michelle Fortner of the RWQCB regarding the balance of the Garcia Monitoring contract. The RWQCB would like us to provide a statement of work as soon as possible. The contract requires a match of \$68,000 in either in kind or hard match. There will be a conference call August 20th with the SWQCB and Lauren Clyde of the RWQCB to discuss the Blue Waterhole contract.

WATERSHED & SPECIAL PROJECTS REPORTS

- A. Patty Madigan gave a brief update on the activities in the Navarro. She and 3 members of NRWG have been invited to attend the DFG funded Basins of Relations training in Sonoma County and 4 members of NRWG have already attended the training in Occidental. Fish Friendly Farming will include Navarro vineyard owners/manager in the next funded program. The Mill Creek Monitoring project was launched.
- B. Tim Walls is collaborating on the Erosion Control Workshop with Carol Mandel and expects approximately 50 people to attend the August 26 workshop. The McNab Ranch Road assessment project has begun. The Feliz Creek project is moving ahead. Fish Friendly Farming is holding a meeting next week to try to proactively resolve some of its growing pains. Park Steiner would like to represent the details on the Coyote Dam potential bypass for the board to determine its position.
- C. Rixanne Wehren updated the board on her two current contracts with the MCRCD: Mendocino GIS project and the CARCD Stream Restorations Technique project

ACTION ITEMS

- A. The board approved the NRCS EQIP contracts and on a motion by Director Blencowe, seconded by Director Piper, any director may approve any additional current year EQIP contracts presented by Tom Schott or his appointed delegate. Passed with 3 ayes.
- B. The discussion on RCD billing practices was tabled until there is a full quorum.

- C. The watershed coordinator funding policy discussion was tabled.
- D. Resolution 121 approving the application for the Anderson Creek clean up project was cancelled upon the information presented that the Solid Waste Management Authority declined to fund the project.
- E. Billable hours discussion was tabled until the next meeting or until a full quorum is present.
- F. In an emergency action the board approved spending up to \$100 for coffee and donuts for the Erosion Control Workshop.

PUBLIC COMMENT

Tim Anderson informed the board on the Sonoma County Water Agency' board of directors interest in participating in monitoring and fish habitat improvement projects in the Mendocino County area.

PARTNER AND AGENCY REPORTS

Tom Schott reports that the first allocation of EQIP contracts have approved funding in the Navarro and Garcia basins. The second round of allocations will include the Russian and Eel Rivers although not all projects were approved for funding in the Eel. There may not be another round of allocations until 2003. The Western Soil Survey is now complete and available in a hard copy edition. Tom will not attend the September meeting.

NEW BUSINESS AND CURRENT ISSUES

- A. The RC&D discussion was tabled until the next meeting or until a full quorum is present.
- B. Conservation Easements discussion was tabled until the next meeting.
- C. Hal Wagenet offered a presentation for a Highway 101 bypass and a Willits Creek Restoration project as an alternative to the current CalTrans plans. There was no action taken by the board.

DIRECTOR REPORTS

Tom Piper added that Fetzer Vineyards is also sponsoring the Erosion Control Workshop in Mendocino County.

Craig Blencowe reports that with the Georgia Pacific mill closing in the Fort Bragg, the water rights to that piece of property become critical in the sale of land.

Meeting adjourned at 5:30 p.m.



**Mendocino County Resource Conservation District
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**MINUTES OF BOARD OF DIRECTORS MEETING
September 10, 2002**

Board Chair, Charles Crayne, called the meeting of the Mendocino County RCD Board of Directors to order at 1:12 p.m.

Directors Present: Chair-Charles Crayne, Director-Craig Blencowe, and Director-George Bergner.

Others Present: Janet Olave-District Office Manager, Louise Owens-NRCS, Patty Madigan- Navarro Watershed Coordinator, and Associate Director-Anne Maxwell, Park Steiner.

CONSENT CALENDAR

The consent calendar was approved upon a motion by Director Blencowe, seconded by Director Bergner, and passed with 3 ayes.

ADMINISTRATION

Office Report – Janet Olave gave a brief status report on the office activities over the past month. The budget was entered into the county system and she advised the board there would be increased costs in taxes and insurance for the year. In a conversation with Pamela Parker of the State Water Quality Control Board, Tom Schott and Jan were advised that the Bluewaterhole Creek funding could be used as a match for the remaining Garcia funds. Tom will continue to search for additional match funding.

WATERSHED & SPECIAL PROJECTS REPORTS

- A. Patty Madigan gave a brief update on the activities in the Navarro. She has been loaned a watershed model for demonstration projects, and she and Tim will attend watershed model operation training in Sonoma County. Tim will demonstrate the model at the next meeting. Sandy Bartlett resigned from the AVHS Native Plant and Demonstration Project. NRWG drafted their mission statement and guiding principles at their last meeting. Doug Albin has reviewed Patty's adaptive management applications.
- B. Teri Jo Barber plans to present the finished Roads Video at the October meeting.

ACTION ITEMS

- A. The board authorized submittal of the Lower Indian Creek Restoration Project. Passed with 3 ayes.

PUBLIC COMMENT

No public comment provided.

PARTNER AND AGENCY REPORTS

Louise Owens, representing NRCS, discussed the benefits of RC&D's and suggested those board members attending the CARCD meeting in November attend a joint meeting of RCD's and RC&D's for more information.

NEW BUSINESS AND CURRENT ISSUES

- A. RC&D's were discussed; Director Bergner is attending a Cal-Neva RC&D meeting in a few weeks as an interested observer. He and Director Blencowe plan to attend the CARCD meeting and will possibly attend the joint meeting Louise mentioned. Further discussion is tabled until their return.
- B. Conservation Easements were discussed and no further action will be taken.
- C. Park Steiner presented his ideas for the Coyote Dam fishway and requested a letter of support. The board supports further study of the project.

DIRECTOR REPORTS

None given.

Meeting adjourned at 5:05 p.m.



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**MINUTES OF BOARD OF DIRECTORS MEETING
November 12, 2002**

Board Chair, Charles Crayne, called the meeting of the Mendocino County RCD Board of Directors to order at 1:05 p.m.

Directors Present: Charles Crayne, George Bergner, Tom Piper. Director Craig Blencowe arrived at 1:30

Associate Directors Present: Anne Maxwell

Staff Present: Janet Olave-Office Manager, Tim Walls- RR Watershed Coordinator

Others Present: Patty Madigan-Navarro Watershed Coordinator, Teri Jo Barber-Ridge to River, Rixanne Wehren-GeoGraphics, Karen Gaffney-Circuit Riders, Tim Anderson-Sonoma Cty Water Agency

CONSENT CALENDAR

The consent calendar was approved upon a motion by Director Piper, seconded by Director Bergner, and passed with 3 ayes.

ADMINISTRATION

Office Report – Janet Olave gave a brief status report on the office activities over the past month.

WATERSHED & SPECIAL PROJECTS REPORTS

- A. Tim Walls updated the board on the activities in the Russian River Watershed.
- B. Patty Madigan advised the board that the Dept of Water Resources approved the Robinson Creek Project

ACTION ITEMS

- A. A motion was made and seconded to purchase 100 Road Videos through Allied Vaughn. The selling price will be \$15/ea. plus shipping and handling.
- B. A motion was made and seconded to approve the extension of the SCC \$112k contract through June 2005.
- C. A resolution was passed to enter into an agreement with Pacific States Marine Fisheries Commission on the Lower Indian Creek Project
- D. A resolution was passed to enter into an agreement with Pacific States Marine Fisheries Commission on Russian River Watershed Program Coordinator
- E. A motion by Director Bergner to authorize Chair or any available Director to approve entering into an agreement with the Coyote Valley Tribal Council for the plan and design or erosion control measures. Second by Tom Piper, 4 ayes.
- F. A resolution was passed to enter into an agreement with Pacific States Marine Fisheries Commission for the removal of Arundo in the Navarro

PUBLIC COMMENT

No public comment

PARTNER AND AGENCY REPORTS

- A. Karen Gaffney and Tim Walls presented information on the infestation of Arundo in the Russian River Watershed
- B. Tom Schott advised the board RCD that Dave Hope of the RWQCB would like us to use turbidimeters in the Garcia Monitoring project. Jan, Patty, and Tom met with Teri Jo Barber in the morning to discuss the statement of work on the project. The Technical Assistance funding withheld on the Farm Bill will affect NRCS technical assistance to the RCD.

NEW BUSINESS AND CURRENT ISSUES

Tim Walls asked the board to reiterate its position regarding Prop 50 since it appears there are no restoration projects slated for Mendocino County. The board maintained Tim should continue to represent the RCD's interests for the time being.

Production of the road video was discussed but tabled due to time constraints.

DIRECTOR REPORTS

Director Blencowe mentioned that he saw Arundo being cultivated in Italy. Mike Boer noted that it is used in vineyards as stakes and also for woodwind instruments.

Director Bergner recently attended a meeting in Napa where a new product is being used to build dust-free roads. The company is mailing 6 copies of a report to the board.

EXECUTIVE SESSION

The board conducted a 6-month performance review of the Office Manager.

Report on Executive Session: A motion was made and seconded to increase the office manager's salary by 11% effective October 1, 2002. Passed with 4 ayes.

A second motion was made and seconded to amend the consent calendar to reflect the salary increase - Passed with 4 ayes.

Meeting adjourned at 6:10 p.m.



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**MINUTES OF BOARD OF DIRECTORS MEETING
December 10, 2002**

Board Chair, Charles Crayne, called the meeting of the Mendocino County RCD Board of Directors to order at 1:00 p.m.

Directors Present: Charles Crayne, George Bergner, Tom Piper

Staff Present: Janet Olave-Office Manager, Tim Walls- RR Watershed Coordinator

Others Present: Patty Madigan-Navarro Watershed Coordinator, Tom Schott-NRCS, Bill Randolph

CONSENT CALENDAR

The consent calendar was approved upon a motion by Director Bergner, seconded by Director Piper, and passed with 3 ayes.

ADMINISTRATION

Office Report – Janet Olave gave a brief status report on the office activities over the past month.

WATERSHED & SPECIAL PROJECTS REPORTS

- A. Tim Walls updated the board on the activities in the Russian River Watershed. He will submit the Bonterra/McNab proposal to U.S. Fish & Wildlife. He reports he has 14 vineyards signed up for the Fish Friendly Farming course, five participants are from the Navarro and one from Sonoma County. ArcView is now installed on his computer
- B. Patty Madigan presented an update on the Navarro and advised the board that we would be meeting with DWR regarding the Robinson Creek contract on Dec. 11th. The Native Plant workshop had a good turn out with 15 people attending; the website class dedicated a page to the workshop; Patty is ramping up for U.S. Fish & Wildlife proposals; she and Danny Hagans will inventory several roads and are anticipating the landowners will contribute a significant match to the projects.

ACTION ITEMS

- A. The Resolution to support the Anderson Creek clean-up project was again tabled due to a lack of a quorum excluding Director Bergner who has been asked to abstain from voting on the project.
- B. The draft letter by Park Steiner to support including the Fishway concept in the Army Corps of Engineers feasibility study to raise the Coyote Dam was passed on a motion by Director Bergner, seconded by Director Piper, and a vote of 3 ayes.

PUBLIC COMMENT

Bill Randolph asked the Board if the RCD will consider acting as his fiscal agent on a small clean-up grant. Chairman Crayne requested he submit the appropriate paperwork and the item will be added to the January agenda.

PARTNER AND AGENCY REPORTS

- A. Tom Schott reports the EQIP is countywide, not watershed wide any longer. The local workgroup meeting is December 19th at 2:00 p.m. Director Crayne will attend on behalf of the RCD. CDF has approved a concept for a \$40,000 contract to match the \$107,000 funded by the RWQCB for the Garcia Monitoring project. We are still waiting to hear the outcome of the forest practice act violations.

NEW BUSINESS AND CURRENT ISSUES

Tim did a presentation on the proposed Project Manager position. No action was taken and the item will be on the January agenda for further discussion.

The meeting adjourned at 4:00 p.m.