



**Mendocino County Resource Conservation District**  
405 South Orchard Avenue, Ukiah, CA 95482 (707) 468-9223, ext. 3, (707) 468-5278 Fax  
www.mcrcd.org

**AGENDA**  
January 9, 2007

- 9:00 1. **Call to Order**
- 9:05 2. **Consent Calendar**
- 9:10 3. **Administration**
  - A. Update on office space for lease/purchase (Jan)
  - B. Financials
  - C. CA Chamber of Commerce – On-line Labor Law Digest services
- 4. **Action Items**  
*No Items on Agenda*
- 9:30 5. **Watershed and Special Projects Reports**
  - A. Navarro (Patty)
- 9:45 6. **Director Discussion Items**
  - A. Introduction - Tom Schultz
  - B. Carbon Credits (Geri)
- 10:30 7. **Break**
- 10:45 8. **Public Comment**  
*Comment is limited to 3 minutes per person and no action will be taken*
- 10:50 9. **RC&D Council**
- 11:00 10. **NRCS Report**
- 11:30 11. **Adjourn**



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**AGENDA**  
February 13, 2007

- 9:00 1. **Call to Order**
- 9:05 2. **Consent Calendar**
- 9:10 3. **Administration**  
A. Audit update  
B. Headcount for SRF Conference  
C. Review Long-range plan – comments/input  
D. Update on office space for lease/purchase (Jan)
4. **Action Items**  
A. Approve Randolph Scott & Co. as 2006-07 auditors  
B. Approve management letter for Randolph Scott & Co.  
C. Approve submission of proposal to USF&WS for fish passage barrier removal project on Bear Wallow Creek  
D. Approve entering into lease with Ron Meaux for office space
- 10:15 5. **Director Discussion Items**  
A. Carbon Credits (Geri)  
B. Other reports  
C. Farm Bill Letter
- 10:30 6. **Break**
- 10:45 7. **Public Comment**  
*Comment is limited to 3 minutes per person and no action will be taken*
- 10:50 8. **Board Training**  
A. Brown Act / Division 9 (Jenny DiStephano)
- 12:00 9. **Agency Reports**  
A. NRCS report – Steve Smith
- 12:15 10. **Adjourn**



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**AGENDA**  
**March 13, 2007**

- 9:00 1. **Call to Order**
- 9:05 2. **Consent Calendar**
- 9:10 3. **Director Discussion Items**  
A. Carbon Credits video and discussion (Tyler and Geri)
- 9:45 4. **Action Items**  
A. Review and approve letter to Lin Brooks for NRCS assistance on Little River timber harvest  
B. Farm Bill letter (Tyler and Geri)
- 10:00 5. **Administration**  
A. Auditor's Report – Giulie Camden, CPA  
B. Discussion of CEQA for Coordinated Permitting (Jan)
- 10:30 6. **Break**
- 10:45 7. **Action Items cont'd**  
C. Review and complete long-range plan  
D. Review letter of intent to lease office space from Ron Meaux.  
▪ Approve entering into lease agreement pending review/comments by County Counsel  
E. Nomination for LAFCO representative
- 11:40 8. **Public Comment**  
*Comment is limited to 3 minutes per person and no action will be taken*
- 11:45 9. **NRCS Report**  
A. Discussion of Farmland Mapping and approve board participation in LAC  
B. Update on Russian River Coordination proposal to NRCS
- 12:00 10. **Adjourn**



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**AGENDA**  
**April 10, 2007**

- 9:00 1. **Call to Order**
- 9:05 2. **Consent Calendar**
- 9:10 3. **Administration**
- A. Update on rental agreement with Ron Meaux
  - B. Update on Prop 50 – North Coast IRWM contracting
  - C. Update on 319(h) funding for Navarro
  - D. Potential request for additional funding from County
  - E. RC&D Farm Energy Audit workshop -- April 26<sup>th</sup>
  - F. Expiring Terms must reapply with county for director position
- 9:45 4. **Projects and Special Reports**
- A. Navarro Implementation II (Patty)
    - 1. Summary of project
    - 2. Update on Conservation Planning program
    - 3. Update on Coordinated Permitting
- 10:30 5. **Break**
- 10:45 6. **Action Items**
- A. Review and approve to sponsor DFG grant for Stornetta Ranch
  - B. Discussion and approval of payment to contractors for SCC 06-054 project
  - C. Approve entering into agreement with NRCS for ARC-GIS software usage
- 11:00 7. **Director Discussion Items**
- A. Update on Brown Act training – Jerome (15 min)
  - B. Other reports
- 11:25 8. **Public Comment**
- Comment is limited to 3 minutes per person and no action will be taken*
- 11:30 9. **RC&D Council Update**
- A. Conference April 24-27 in Sacramento – Biomass focus
  - B. Tour with Ed Burton on April 17<sup>th</sup>
  - C. Sonoma County Forest Working Group: “Conserving Family Forests”
- 11:45 10. **NRCS Report**
- 12:00 11. **Adjourn**



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**AGENDA**  
**May 8, 2007**

- 9:00 1. **Call to Order**
- 9:05 2. **Consent Calendar**
- 9:10 3. **Administration**
- A. Update on relocation
  - B. Discussion on LAFCO boundaries
  - C. Update on RC&D Farm Energy Audit workshop
  - D. Update on request from DFG to sponsor Stornetta project
  - E. Update on Board Training (Nicole)
- 9:30 4. **Projects and Special Reports**
- A. Watershed Programs (Patty)
- 9:40 5. **Action Items**
- A. Discussion and approval of check-writing policy
  - B. Approve request letter for additional funding from County
  - C. Approve submission of DFG proposals
  - D. Letter of Support for Wilderness Society re: controlled burns (Geri)
  - E. Discuss/approve request for advertising/sponsorship of Fire Safe Council publication
- 10:00 6. **Director Discussion Items**
- 10:10 7. **Public Comment**  
*Comment is limited to 3 minutes per person and no action will be taken*
- 10:15 8. **Break**
- 10:30 9. **RC&D Council Update**
- 10:45 10. **NRCS Report**
- 11:00 11. **Projects and Special Reports cont'd**
- A. Eric Holst – Center for Conservation Incentives Environmental Defense
    - Presentation on greenhouse gas offset projects in No. CA (40 min)
    - Q&A (20 min)
- 12:00 12. **Old Business**
- A. Review and Approve Long-Range plan
- 1:00 13. **Adjourn**



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**AGENDA**  
June 12, 2007

- 9:00 1. **Call to Order**
- 9:05 2. **Consent Calendar**
- 9:10 3. **Administration**
- A. Request for additional credit card for Contracts Administrator (Jan)
  - B. Document submission for board meetings (Brown Act) update (Nicole)
  - C. Director paperwork for reappointment to RCD board
  - D. Review, discussion, approval of proposed budget
  - E. Update on Insurance carriers and costs
  - F. Relocation estimates
  - G. Appoint/reappoint personnel subcommittee
  - H. Discussion of Carbon Credits/Eric Holst presentation
  - I. Discussion of John Thomas request for board to allocate EQIP funding towards IPM for pear industry.
- 10:00: 4. **Action Items**
- A. Resolution to accept funds for NCIRWM grant (Prop 50)
  - B. Nominations for Chair FY2007-08
  - C. Review and approve new RCD policies
    - i. Grant Proposal Submissions
    - ii. Agenda
- 10:20 5. **Program Reports**
- A. Safe Harbor agreements (Patty)
  - B. Future of River Center (Patty)
- 10:40 6. **Break**
- 10:55 7. **Director Discussion Items**
- A. 1603 Permits (Tyler)
- 11:15 8. **Public Comment**
- Comment is limited to 3 minutes per person and no action will be taken*
- 11:20 9. **Board Training**
- A. Update on CSDA training in financials – Jerome
- 11:30 10. **RC&D Council**
- A. Report on meeting with city of Ft. Bragg (Craig)
- 11:45 11. **Agency Reports**
- A. NRCS report – Steve Smith
- 12:00 12. **Adjourn**



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**AGENDA**  
July 10, 2007

- 9:00 1. **Call to Order**
- 9:05 2. **Consent Calendar**
- 9:10 3. **Administration**
- A. Review and approval of lease with Ron Meaux Associates (tentative)
  - B. NACD membership discussion/approval of payment
  - C. CARCD discussion and approval of annual membership dues
  - D. Elect LAFCO representative
- 9:30 4. **Action Items**
- A. Election of Chair, Vice-Chair
  - B. Approve 6<sup>th</sup> amended SDRMA joint powers authority agreement and resolution
  - C. 1603 Permits – Discussion and possible action – (Tyler)
  - D. Authorize one month cost to support River Center (Patty)
  - E. Discussion and approval of developing Safe Harbor agreements for ponds (Patty)
- 10:15 5. **Break**
- 10:30 6. **Director Discussion Items**
- 10:40 7. **Public Comment**  
*Comment is limited to 3 minutes per person and no action will be taken*
- 10:45 8. **RC&D Council**
- A. Update on Biomass project
  - B. Discussion and possible action on continued staff involvement in RC&D Council
- 10:55 9. **Agency Reports**
- A. NRCS report – Steve Smith
  - B. Lin Brooks
  - C. Operational Agreement – Tier 3
- 11:55 10. **Executive Session**
- A. Annual Performance Reviews and Wage Increases
- 12:10 11. **Report on Executive Session**
- 12:15 12. **Adjourn**



**AGENDA**  
**August 14, 2007**

- 9:00**    **1. Call to Order**
- 9:05**    **2. Consent Calendar**
- 9:10**    **3. Administration**
- A. Approve SDRMA Resolution 151 for execution of MOU for medical benefits
  - B. Approve MOU between MCRCd and SDRMA for medical benefits
  - C. Approve Resolution 153 between MCRCd and SWRCB authorizing representative
  - D. Approve and sign lease with Ron Meaux
  - E. Appoint sub-committee to review SDRMA candidates to make voting recommendations at September meeting
  - F. Discussion and possible action for board training provided by County Counsel
  - G. Discussion and possible action for Ray Ledgerwood training
  - H. Discussion and request for Farm Bill Information for September meeting
  - I. Discussion and possible action to request including Conservation dollars as “mandatory” on new Farm Bill
  - J. Approve amendment to Contractor Selection policy
- 9:50**    **4. Action Items**
- A. Election of Vice-Chair
  - B. Appoint finance committee members
  - C. Discussion and possible action to change board meeting time (Tyler)
  - D. Discussion and possible action on request for sponsorship of SRF conference
  - E. Discussion and possible action on Local Workgroup priorities (EQIP 2007-08) (15 min)
- 10:30**    **5. Director Discussion Items**
- A. Director responsibilities (Jerome)
  - B. Update on Carbon Credits discussion with Eric Holst (Geri)
- 10:45**    **6. Break**
- 11:00**    **7. Watershed Reports**
- A. Program Report - Patty Madigan
  - B. Coordinated Permitting – progress update
- 11:15**    **8. Public Comment**
- Comments limited to 3 minutes per person; no action will be taken.
- 11:20**    **9. Agency Reports**
- A. NRCS report – Steve Smith
- 11:35**    **10. Executive Session**
- A. Annual Performance Reviews and Wage Increases
- 11:55**    **11. Report on Executive Session**
- 12:00**    **12. Adjourn**





**BOARD MEETING AGENDA**  
**September 11, 2007**

- 9:00**      **1. Call to Order**
- 9:05**      **2. Consent Calendar**
- 9:10**      **3. Administration**  
A. Consider approval of the following policies:  
    1. Board Meeting Conduct  
    2. Board Meeting Minutes  
    3. Board Meetings  
    4. Ethics Training  
    5. Expenditure Reimbursement  
    6. Rules of Order  
B. Consider approval to submit Tobacco Settlement Proposal for River Center.
- 9:45**      **4. Public Comment**  
A. Public Comment is limited to 3 minutes per person and no action will be taken.
- 9:45**      **5. New Business**  
A. Discussion and consideration of MCRCDC's role in Caltrans Willits By-Pass Mitigation Project  
    1. Presentation on conservation easements (Roger Sternberg)  
B. Discussion and consideration of dates for an additional meeting to hear presentation from Alameda County RCD and NRCS on similar project.
- 10:30**     **6. Break**
- 10:45**     **New Business cont'd**  
C. Consider hosting and sponsoring a carbon credits workshop with Eric Holst of Environmental Defense  
    A. Appoint subcommittee to develop workshop
- 11:00**     **7. Director Discussion Items**  
A. Director responsibilities (Jerome)  
B. Attendance at North Coast CARCD meeting October 4, 2007  
C. Consider submitting resolutions to CARCD Annual Meeting  
D. Other director reports
- 11:30**     **8. Agency Reports**  
A. NRCS report – Carol Mandel
- 11:45**     **9. RC&D Council Update**
- 12:00**     **10. Adjourn**



**SPECIAL BOARD MEETING AGENDA**  
**September 25, 2007**

- 3:00**      **1. Call to Order**
- 3:05**      **2. Public Comment**  
A. *Public Comment is limited to 3 minutes per person and no action will be taken. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items within the Board's jurisdiction can be addressed under Public Comment.*
- 3:10**      **3. Old Business**  
A. Caltrans Willits By-Pass Mitigation Project Information  
1. Presentation by Alameda County RCD and NRCS: Karen Sweet-Executive Director, Terry Huff – NRCS District Conservationist, and Bob Nuzum – Negotiator for Cooperative Agreement
- 4:50**      **4. Administration**  
A. Head count for annual CARCD Conference in Rancho Cordova 11/7 – 11/10/2007  
B. Appoint Delegate to CARCD Conference meeting  
C. Approve Resolution 154 for submission to CARCD and North Coast CARCD for consideration and vote at state conference.  
D. Discussion and consideration of cancelling November board meeting due to possible new Open House date, November 6<sup>th</sup>, and staff and board attendance at CARCD conference.  
E. Confirm board attendance at North Coast CARCD meeting
- 5:10**      **5. Adjourn**

## PROCEDURES AND NOTES

### **Accessibility**

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### **Presentations**

The purpose of the meeting is for the Board of Directors to obtain testimony and information from concerned and affected parties and make decisions after considering the recommendations made by the Executive Director. MCRCD and staff welcome information of pertinent problems within the Board's jurisdiction, but comments at the meeting should be brief and directed to the specifics of the agenda item to enable the Board to take the appropriate action.

All written submittals shall be due no later than 12:00 noon the Tuesday before the board meeting. Timely submittal of comments gives the Board and staff sufficient time to familiarize themselves with your concerns and for staff to address them.

In order to give everyone an opportunity to be heard, a time limit for oral comments may be imposed on any agenda item. Interested persons are encouraged to submit their comments in writing by the applicable due date and use time for oral comments to summarize those concerns. Speakers should plan to deliver their oral comments within 3 minutes. If a longer period of time is desired, speakers will be expected to notify the MCRCD staff prior to the meeting date, for scheduling purposes. The speaker will be expected to have submitted a written summary of the comments to be delivered by the due date for the associated agenda item and limit oral comments to a summary of pertinent points previously presented in writing.

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**REGULAR BOARD MEETING AGENDA**  
**October 9, 2007**

- 9:00**      **1. Call to Order**
- 9:05**      **2. Consent Calendar**
- 9:10**      **3. Administration**  
A. November activities  
    I. Open House  
    II. Meeting with Ray Ledgerwood  
    III. State Conference  
B. Review and approve Annual Plan  
C. Approve MOA with Inland Weed Management Area  
D. Election of Vice-Chair  
E. Consideration and approval of RCD Resolutions submitted to CARCD  
F. Discussion of potential Role in Willits Mitigation project (staff)
- 4. Public Comment**  
A. *Public Comment is limited to 3 minutes per person and no action will be taken. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items within the Board's jurisdiction can be addressed under Public Comment.*
- 10:15**     **5. Old Business**  
A. Willits By-Pass Mitigation Project Cont'd.  
    I. Q&A with Caltrans Project Manager Andrea Williams and Senior Environmental Planner Jeremy Ketchum
- 10:45**     **6. Break**
- 11:00**     **7. Old Business cont'd**  
A. Caltrans Q&A cont'd
- 11:30**     **8. Directors' Discussion**  
A. Next Steps with Caltrans
- 11:55**     **9. Partner Reports**  
A. NRCS
- 12:00**     **10. Adjourn**

## PROCEDURES AND NOTES

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**SPECIAL BOARD MEETING AGENDA**  
**November 5, 2007**

- 9:00**      **1. Call to Order**
- 9:05**      **2. Consent Calendar**
- 9:10**      **3. Administration**  
A. Open House – November 20th  
B. Approve MOA with Inland Weed Management Area  
C. Approval of proposals:  
    319(h) – Navarro Sediment Reduction, Phase II  
    319(h) – Conservation Planning  
    Fish & Game Commission – Clean and Green in Mendocino County  
    NFWF – Ludwigia mapping for IMCWMA  
D. Election of Vice-Chair  
E. Review and approval of CARCD Resolutions  
F. Discuss looking into obtaining tax base
- 4. Public Comment**  
A. *Public Comment is limited to 3 minutes per person and no action will be taken. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items within the Board's jurisdiction can be addressed under Public Comment.*
- 9:45**      **5. Old Business**  
A. Willits Bypass Mitigation Project – Discussion of various scenarios in the project and possible action regarding MCRCD's role
- 10:15**     **6. Break**
- 10:30**     **7. Old Business**  
A. Willits Bypass Mitigation Project – Discuss various scenarios and possible action regarding MCRCD's role
- 11:00**     **8. Director Items**  
A. John McMenomey – resignation  
B. Discuss moving to a 7 member board
- 11:15**     **9. Partner Reports**  
A. NRCS
- 11:30**     **10. Adjourn**



## PROCEDURES AND NOTES

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**REGULAR BOARD MEETING AGENDA**  
**December 11, 2007**

1. **Call to Order**
- 9:05 2. **Consent Calendar**
- 9:10 3. **Partner Reports**  
NRCS – Steve Smith
  - A. Direction and approval on NRCS contract cancellations
  - B. Discussion of Locally Important Farmland Mapping
- 9:25 4. **Administration**
  - A. Approve of rotating invoicing to allow for semi-monthly billing
  - B. Ethics Training – bi-annual requirement
  - C. Approve Operational Agreement with NRCS
  - D. Approve Resolution to submit Forsythe Creek proposal
  - E. Approve Resolution to enter into a cooperative agreement with Caltrans for work conducted on the Willits bypass mitigation project
  - F. Approve moving to 7 person board
  - G. Board responsibilities for the Willits bypass mitigation project
  - H. Discussion of next steps for the Willits bypass mitigation project
- 10:55 5. **Public Comment**
  - A. *Public Comment is limited to 3 minutes per person and no action will be taken. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items within the Board's jurisdiction can be addressed under Public Comment.*
- 11:00 6. **Break**
- 11:15 7. **District Program Updates**
  - A. DWR Robinson Creek
  - B. DFG Red Hill Gulch
  - C. DFG Feliz Creek
  - D. Carbon Credits Workshop
- 11:30 8. **Director Items**
  - A. John McMenomey – resignation
  - B. CARCD State Conference update - Geri Hulse-Stephens
- 12:00 8. **New Business**
  - A. Meet agency personnel from State Coastal Conservancy, DFG, NMFS, and West Coast Watershed for possible Willits restoration program
- 12:15 9. **Adjourn**
- 12:15 **Lunch**
- 1:00 *For those who want to join us, Geri will lead a tour of the Willits mitigation project area in the afternoon with DFG and SCC.*



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