



REGULAR BOARD MEETING AGENDA  
January 15, 2013

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**
- 9:10 3. Administration**
- a. Roger Howard (*10 min*)
  - b. Approve Resolution 2013-186 to open a single-signer checking account for on-line bill pay
  - c. Possible approval of request from TNC for MCRCD to be lead agency for CEQA exemption for Salmon Creek project.
  - d. Possible approval of request for sponsorship from RVOEP for its annual film series
  - e. LAFCO information - Peter
- 9:45 4. Partner Reports**
- e. NRCS –
  - f. Staff Reports (*10 min each*)
- 10:30 5. Public Comment**
- 10:35 6. Directors' Reports**
- 11:00 7. Closed Session**
- g. Consultant Craig Denisoff to review PAR and MMP Recommendations for property acquisition
- 11:55 8. Report on Closed Session**
- 12:00 9. Adjourn**



206 Mason Street  
Suite F



Ukiah, CA 95482



(707) 462-3664



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**REGULAR BOARD MEETING AGENDA**  
**February 19, 2013**

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**
- 9:10 3. Administration**
- a. Administrative business: new checking account paperwork
  - b. Review any new verbal/written correspondence/action from Caltrans
  - c. Request to reimburse Shelley \$100 deductible for vehicle damage caused during landowner site visit
  - d. Discuss relocation scenarios
    - a. relocate at same address
    - b. look for other office space
  - e. Approve submittal of CA Dept of Fish & Wildlife FRGP proposals
    - John Smith Creek – coho habitat enhancement
    - Soda Creek – coho habitat enhancement
    - Mill Creek Fish Passage Barrier Removal – Talmage
    - McNab Creek Fish Passage Improvement
    - Orr's Creek Fish Passage Improvement
    - Outreach & Ed for BMP's for Alternative Agriculture
- 10:30 4. Break**
- 10:45 5. Partner Reports**
- f. NRCS –
  - g. Staff Reports
- 11:25 6. Public Comment**
- 11:30 6. Directors' Reports**
- 12:00 9. Adjourn**



**REGULAR BOARD MEETING AGENDA**  
**March 19, 2013**

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**
- 9:10 3. Administration**
- a. Administrative business: new checking account paperwork
  - b. Approve Resolutions 2013-187 and 2013-188 to accept grant funding from CA Dept of Fish and Wildlife for the Neefus Gulch and Capacity Building in Outlet and Tenmile Creeks projects
  - c. Discuss active recruiting for new board/associate board members
  - d. Update on Caltrans meeting regarding MMP and PAR – potential action regarding acceptance of MMP and PAR as written.
  - e. Update on relocation – Tyler/Jan
  - f. Request \$100 sponsorship of Water Day 3 – Eel River Recovery Project.
  - g. Update on LAFCO Sphere of Influence discussion
  - h. Discuss “Newspapers in the Classroom” and possible participation
- 10:30 4. Break**
- 10:45 5. Partner Reports**
- i. NRCS –
  - j. Staff Reports
- 11:25 6. Public Comment**
- 11:30 7. Directors’ Reports**
- 12:00 8. Adjourn**



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## SPECIAL BOARD MEETING AGENDA

April 9, 2013

*Meeting will convene at NRCS Conference Room  
1252 Airport Park Blvd. B-1  
Ukiah, CA 95482*

- 9:00** 1. Call to Order
- 9:05** 2. Consent Calendar
- 9:10** 3. Administration
- a. North Coast CARCD April 19<sup>th</sup> meeting reminder
  - b. Caltrans Mitigation Project
    - a. Overview of meeting with RWQCB and CDFW
    - b. Review and edit Conditional Approval Letter  
*(draft letter to be provided at the meeting.)*
- 10:30** 4. Break
- 10:45** 5. Public Comment
- 10:50** Administration cont'd
- 12:00** 9. Adjourn

## PROCEDURES AND NOTES

### **Accessibility**

The facility is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact MCRCD at (707) 462-3664 or [info@mcrcd.org](mailto:info@mcrcd.org) at least 5 working days prior to the meeting.

### **Presentations**

The purpose of the meeting is for the Board of Directors to obtain testimony and information from concerned and affected parties and make decisions after considering the recommendations made by the Executive Director. MCRCD and staff welcome information of pertinent problems within the Board's jurisdiction, but comments at the meeting should be brief and directed to the specifics of the agenda item to enable the Board to take the appropriate action.

All written submittals shall be due no later than 12:00 noon the Tuesday before the board meeting. Timely submittal of comments gives the Board and staff sufficient time to familiarize themselves with your concerns and for staff to address them.

In order to give everyone an opportunity to be heard, a time limit for oral comments may be imposed on any agenda item. Interested persons are encouraged to submit their comments in writing by the applicable due date and use time for oral comments to summarize those concerns. Speakers should plan to deliver their oral comments within 3 minutes. If a longer period of time is desired, speakers will be expected to notify the MCRCD staff prior to the meeting date, for scheduling purposes. The speaker will be expected to have submitted a written summary of the comments to be delivered by the due date for the associated agenda item and limit oral comments to a summary of pertinent points previously presented in writing.

If the submitted written material is more than 5 pages or contains foldouts, color graphics, maps, etc., 15 copies must be submitted for distribution to the Board and staff.

Comments on agenda items will be accepted by electronic mail subject to the same conditions set forth for other written submissions. Total submittal (including attachments) cannot exceed 5 printed pages in length.

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REGULAR BOARD MEETING AGENDA  
April 16, 2013

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**
- 9:10 3. Administration**
- a. Update on Caltrans regarding MMP and PAR (if any new information is available following 4/9/2013 meeting)
  - b. Update on relocation – Jan
  - c. Update on 2011-12 Audit
  - d. Discussion and possible action on LNF Big River – Berry Gulch JDSF project.
    - Calfire letter
    - Letter to Calfire
- 10:00 4. Special Presentation**
- d. LAFCO – Bruce Baracco to provide information to the board on the Municipal Service Review and expanding MCRCD's boundaries
- 10:30 4. Break**
- 10:45 5. Partner Reports**
- h. NRCS –
  - i. Staff Reports
- 11:25 6. Public Comment**
- 11:30 6. Directors' Reports**
- Biomass Update – Craig
  - Rare Plants Book update -- Craig
- 12:00 9. Adjourn**



REGULAR BOARD MEETING AGENDA  
May 21, 2013

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**
- 9:10 3. Staff and NRCS Reports**
- a. Ruddick offer of use of property for willow nursery (Joe and Shelley – 15 min)
  - b. General Staff Reports
  - c. NRCS Report
- 10:15 4. Break**
- 10:30 5. Administration**
- d. Update on Caltrans
  - e.. Update on relocation
  - f. Approve North Valley Labor Compliance Services agreement for Prop 84 projects. (Entertain motion per required language.)
  - g. Review on-line bill pay process and payees
  - h. Discussion and possible action on 2013-14 Budget, billable hours and rates
- 11:30 6. Public Comment**
- 11:35 6. Directors' Reports**
- 12:00 9. Adjourn**



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**SPECIAL BOARD MEETING AGENDA**

**NRCS Office Board Room  
1252 Airport Park Blvd.  
Ukiah, CA**

**JUNE 11, 2013**

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**  
Minutes from May meeting  
Motion to pre-approve June's bills/invoice list
- 9:10 3. Budget Discussion**  
a. Review 2013 financials through May  
b. Review and possible approval of 2013-14 proposed budget
- 10:45 4. Administrative Update**  
c. Update on relocation  
d. Project updates  
e. Policies / procedures discussion
- 11:45 5. Public Comment**
- 12:00 9. Adjourn**





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**BOARD MEETING AGENDA  
JULY 16, 2013**

- 10:00 1. Call to Order**
- 10:05 2. Consent Calendar**
- 10:10 3. Administration**
- a. Update on year-end
  - b. Review of Agency meetings of July 11, 12, and 15th regarding Willits bypass mitigation
  - c. Update on relocation
  - d. Discussion and possible action regarding audit quote from Goranson & Associates
  - e. Update on Policies and Procedures
  - f. Update on Strategic Plan
  - g. Building a Better Board training ( July 18)
  - h. Nominations and elections for 2013-14
- 11:30 4. Staff and Partner Reports**
- i. NRCS – (Erica)
  - j. Staff
- 12:15 5. Public Comment**
- 12:30 6. Director Reports**
- k. Update on Biomass project and RCD future involvement -- Craig
- 1:00 9. Adjourn**



## REGULAR BOARD MEETING AGENDA AUGUST 20, 2013

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**
- 9:10 4. Administrative Update**
- a. Resolution to enter into funding agreement with SWRCB for Garcia TMDL Implementation, Phase II
  - b. Approve NRCS vehicle use policy for RCD's
  - c. NACD payment – Discussion and possible approval
  - d. Update on relocation
    - a. Sign Lease Agreement
  - e. CARCD Annual Meeting – head count
  - f. Personnel Subcommittee – confirm Board participants
    - a. Set meeting date
  - g. Facilitated Planning Session discussion
    - Succession planning
    - Transition plan
    - Performance Appraisals
    - Completion of Strategic Plan
    - Board development
- 10:20 5. New Business**
- h. Brochure to inform marijuana growers of impacts of to the environment; provide BMPs.
    - a. Discussion and possible action regarding meeting with RWQCB for funding (*Shelley*)
- 10:30 6. Old Business**
- i. Biomass Plant Site update and RCD role in project– (*Craig*)
    - a. Letter of Interest
  - j. Acceptance of Caltrans Mitigation Parcels – motion to accept fee title and long-term responsibility on a parcel-by-parcel basis when success criteria has been met
- 10:50 6. Public Comment**
- 10:55 7. Break**
- 11:10 8. Staff and Partner Reports**
- k. NRCS – Carol Mandel
  - l. Staff reports
- 11:45 9. Director Reports**
- 12:00 9. Adjourn**



## REGULAR BOARD MEETING AGENDA SEPTEMBER 17, 2013

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**
- 9:10 4. Administrative Update**
- a. Possible approval of USGS agreement to be a pass-through for Gualala Water District to access gauging station information
  - b. Update on Bark Dump site funding availability and Letter to GP expressing interest
  - c. "Thank You" Letter to BoS
  - d. Planning Discussion
    - Succession planning
    - Transition Plan – ED job description
    - Completion of Strategic Plan
  - e. Update on grazers' meeting with Caltrans
- 10:20 5. New Business**
- f. Presentation on legal marijuana growing in Mendocino County –  
*(J. Carrera – 10 min)*
- 10:30 6. Break**
- 10:50 7. Public Comment**
- Public Comment is limited to 3 minutes per person and no action will be taken. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items within the Board's jurisdiction can be addressed under Public Comment*
- 11:10 8. Staff and Partner Reports**
- g. NRCS – Carol Mandel
  - h. Staff reports
- 11:45 9. Director Reports**
- 12:00 9. Adjourn**



## REGULAR BOARD MEETING AGENDA OCTOBER 23, 2013

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**
- 9:10 3. Administration**
- a. Update on 2<sup>nd</sup> grazers' meeting
  - b. Review of action items for Willits bypass mitigation
  - c. Review draft long-term coop
  - d. Update on coastal property (Craig)
  - e. Discussion of potential RCD Directors
- 10:10 4. Public Comment**  
*Public Comment is limited to 3 minutes per person and no action will be taken. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items within the Board's jurisdiction can be addressed under Public Comment*
- 10:15 5. Break**
- 10:30 6. Strategic Planning**
- 11:30 7. Partner Reports**
- f. NRCS – Carol Mandel (*if available*)
- 11:45 8. Director Reports**
- 12:00 9. Adjourn**



## REGULAR BOARD MEETING AGENDA DECEMBER 17, 2013

- 9:00 1. Call to Order**
- 9:05 2. Consent Calendar**
- 9:10 3. Administration**
- a. Form 700's update
  - b. Donation to Plowshares from RCD staff and Board
  - c. Approve/Disapprove new auditor
  - d. Brief update and possible comment re: MCRCD's response to Caltrans comments to CDFW/RWQCB regarding agency comments on MMP/GMP
  - e. Possible comment on Pro's/Con's of MCRCD holding easements
  - f. Discussion and possible action regarding holiday gifts for staff
- 10:00 4. Partner Reports**
- g. NRCS – (*Carol Mandel*)
- 10:15 5. Old Business**
- g. Biomass plant update (*Craig*)
- 10:30 Public Comment**
- Public Comment is limited to 3 minutes per person and no action will be taken. The public may speak regarding agenda items at the time the matter is taken up. Non-agenda items within the Board's jurisdiction can be addressed under Public Comment*
- 10:35 6. Strategic Planning**
- Long Range plan prep work (*All staff and board*)
- 11:30 7. Strategic Planning**
- Transition Planning for Executive Director position (*Board and Executive Director*)
- 12:15 8. Adjourn**
- 12:15 Annual Potluck**

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