



**AGENDA**  
**Meeting of the**  
**MENDOCINO COUNTY RESOURCE CONSERVATION DISTRICT**  
**PHONE: 707.462.3664 FAX: 707.462.5549**  
**Tuesday, January 17, 2016**

**Location:** Mendocino County RCD Office: 410 Jones, Suite C-3, Ukiah, CA  
*Call for directions*  
**Time: 9 am - 12 pm**

<b>I.</b>	<b>CALL TO ORDER, DETERMINATION OF A QUORUM, INTRODUCTIONS</b>
<b>II.</b>	<b>ADDITIONS/CHANGES TO THE AGENDA (GOV. CODE 54954.2 (B))</b>
<b>III.</b>	<b>PUBLIC COMMENT</b> Public may comment on agenda items when they are discussed. Speakers are asked to limit comments to three minutes (Gov. Code 54954.3(a)).
<b>IV.</b>	<b>CONSENT CALENDAR</b> 4-1 December 20, 2016 Minutes
<b>V.</b>	<b>ACTION ITEMS</b>
	<b>5-1 Board Approval of Financial Statements and Warrant Request</b>
	<b>5-2 Board Approval of New Personnel Policies</b> In order to ensure that MCRCD is in compliance with all current state and federal employment laws, we purchased the Employee Handbook Creator from HR California. This tool provided a list of over 160 policies to be considered, of which, all the required and several recommended policies have been included in MCRCD's New Personnel Policies.
	<b>5-3 Board Approval of an Updated Conflict of Interest Code</b> Our new conflict of interest code includes a list of designated positions and associated disclosure category, now including all of our senior staff involved in contracts and financial decisions. Those staff will need to file a Form 700 with the county in April 2017 and receive ethics training every two years.
	<b>5-4 Board Approval of New Vehicle Use Policy</b> The purpose of this policy is to provide rules and guidance for District employees who use District-owned vehicle(s), employee-owned vehicle(s), and NRCS-owned vehicles while conducting District business.
	<b>5-5 Board Approval of New Volunteer Policy</b> The purpose of this policy is to provide rules and guidance for District employees to engage the services of community volunteers for various District projects and programs.

VI.	<b>INFORMATIONAL ITEMS</b>
	<p>6-1 <b>DOC Good Governance Requirements and funding</b>—Patricia Hickey, Peter Braudrick</p> <p>6-2 <b>Groundwater Sustainability Act Update</b>—Deborah Edelman, Mike Webster</p> <p>6-3 <b>Grant Awards Update</b>—Patricia Hickey</p> <p>6-4 <b>NRCS Report</b> – Carol Mandel</p> <p>6-5 <b>Willits By-pass Update</b>—Chris Bartow, Mary Mayeda</p> <p>6-6 <b>Grant Status/Staff Reports</b></p>
VII	<b>ADJOURNMENT AND AGENDA SETTING</b>
	<p>To request board packet information, please contact Ursula Butler at (707) 462-3664 ext 105.</p> <p><b>Public Notice: In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the RCD at (707) 462-3664. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.</b></p>